2018 Recruitment Counselor Application

Panhellenic Creed:
We, as undergraduate members of women’s fraternities, stand for good scholarship, for guarding of good health, for maintenance of fine standards, and for serving, to the best of our ability, our college community. Cooperation for furthering fraternity life, in harmony with its best possibilities, is the ideal that shall guide our fraternity activities.

We, as fraternity women, stand for service through the development of character inspired by the close contact and deep friendship of individual fraternity and Panhellenic life. The opportunity for wide and wise human service, through mutual respect and helpfulness, is the tenet by which we strive to live.

Application Requirements:
• Must have a cumulative GPA of 2.75 or above
• Must be in good standing with your chapter
• All candidates should be in good standing with the university and enrolled as a full-time student (12 or more hours) unless fewer credits are required to graduate during their term as a Recruitment Counselor
• All applicants who are selected for interviews must attend the interview process (December 4 - 6)

Recruitment Counselor Expectations:
• Attend all training sessions weekly in the Spring semester. Absences may only be excused by the Vice President of Membership. Dates will be determined once Recruitment Counselors are chosen.
• Attend the August Recruitment Counselor Work Week. (August 20-23)
• Participate fully in disaffiliation during the required times. (May 1st – Social Media disaffiliation begins. 30 days prior to Recruitment – Strict Disaffiliation begins.)
• Attend all identified Connection Point programs with Potential New Members.
• Positively work with Potential New Members and assist them through the Formal Recruitment process.

Name: __________________________________________________________________________________________
Cumulative GPA: ___________ Classification: ________________________________
Chapter: _____________________ M#: ________________________________
Phone Number: _______________ Email: ________________________________

☐ Please check the box if you are interested in serving as the Recruitment Counselor Coordinator. The position description is on the following page.
**Reference Materials:**
Please attach the following materials to your application:

- A recommendation letter from a leader in your chapter (President, Vice President, New Member Educator or Recruitment Chair)
- A recommendation letter from another Panhellenic woman who is not in your chapter
- Your resume

**Application Questions:**
Please answer the following questions to the best of your ability using no more than 200 words per question (some questions will not require answers of this length). Attach printed, single-spaced typed responses to application materials.

1. What are your top three reasons for wanting to be a Recruitment Counselor?
2. What are your ideas to improve sorority recruitment?
3. Describe one thing you admire the most about a sorority on campus (other than your own) and why.
4. Tell us about your Recruitment Counselor(s). How did she impact your recruitment experience and results (positively and/or negatively)?
5. Describe why you think the Recruitment Counselor role is important.
6. List and describe the top three reasons you wanted to join a sorority.
7. What personal attribute are you most proud of? Why?

**Candidate Qualification/ Time Commitment:**
By submitting my application, I agree to adhere to the following expectations:

2. Attend all Recruitment Counselor Training Sessions, Meetings, Work Week/Retreats, and all other Panhellenic events and activities associated with Recruitment.
3. Complete all Recruitment Counselor-related expectations that are assigned to me.
4. Completely disaffiliate from my chapter during the Recruitment Counselor process.

Signature: _________________________________________________ Date: ________________________

**Chapter President Acknowledgement:**

I certify that ____________________________ is in good standing with the ____________________________ chapter of ____________________________.

Signature: _________________________________________________ Date: ________________________
Recruitment Counselor Responsibilities

- Ability to provide thorough knowledge of the Panhellenic community.
- Promote the positive benefits of sorority membership and the impact the Panhellenic community has on campus.
- Engage potential new members in discussions of their personal values and how those values will better inform their decision-making.
- Counsel potential new members through the recruitment process by finding effective ways to help them reason how their values connect with each chapter.
- Encourage potential new members to keep an open mind throughout the process and to approach each chapter as a group that could develop them personally.
- Stay in contact with each PNM to provide support and guidance that will contribute to her retention throughout the recruitment process.
- Serve as a positive contact and sorority role model during and after recruitment.
- Be present during all training sessions by actively participating in activities and providing insightful comments.
- Act with dignity and pride as a representative of the entire Panhellenic community.
- Keep all information shared by the PNM confidential between the Panhellenic Advisor and VP of Membership.
- Be a team player and enthusiastic volunteer to assist with recruitment promotion and implementation tasks.
- Complete all logistical duties required, which could include assisting PNMs as they travel between recruitment locations, explaining recruitment procedures, assisting with data entry, contacting PNMs who do not arrive on time, and so on.
- Model the way by providing the PNMs the utmost customer service.
- Recruitment women to register and participate in the formal recruitment process
- Acknowledge that disaffiliation is hard, but is mandatory to the success of the Recruitment process and therefore will follow all rules provided.

The Recruitment Counselor Coordinator shall:

a. Attend all Recruitment Team meetings.
b. Report directly to the Vice President of Membership.
c. Coordinate all Recruitment Counselor Activities with the Vice President of Membership and Panhellenic Advisor.
d. Work with the VP of Membership, Panhellenic President, and Panhellenic Advisor to select Recruitment Counselors through a formal application and interview process.
e. Create agenda and facilitate Recruitment Counselor training program with Vice President of Membership and Panhellenic Advisor.
f. Coordinate distribution of information to Recruitment Counselors, including, but not limited to Recruitment Counselor group information, potential new member schedules, and announcements related to recruitment.

Due Monday, October 23, 2017 at 4:30 p.m.
Please submit application to the CSIL Office, Student Union 330.