Undergraduate Academic Appeal Procedure:
Students Appealing for Undergraduate Readmission for Fall 2017

Academic Appeal Forms due: 4:00 p.m. Monday, August 21, 2017, MT One Stop, SSAC 210
Academic Appeals Committee meeting: 9:00 a.m. Wednesday, August 23, 2017, COE Building

It is the student’s responsibility to follow-up and review their appeal form status on RaiderNet to ensure the Undergraduate Academic Appeal Form is received PRIOR to the Monday, 21, 2017, 4:00 p.m. deadline. See “2” below.

<table>
<thead>
<tr>
<th>Academic Suspension</th>
<th>Summer Suspension displayed in RaiderNet on: (E-mail also sent to student’s MTSU email address)</th>
<th>Appeal form and documentation due:</th>
<th>Receipt of appeal form in RaiderNet:</th>
<th>Appeal Committee Meets:</th>
<th>Results Displayed in RaiderNet:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer Suspension</td>
<td>August 15, 2017</td>
<td>4:00 p.m. August 21, 2017 MT One Stop, SSAC 150</td>
<td>Within 2 business days of receipt²</td>
<td>9:00 a.m. August 23, 2017 College of Education Bldg</td>
<td>Upon receipt of e-mail notification by noon, August 24, 2017²</td>
</tr>
</tbody>
</table>

1. RaiderNet>Student>Student Records>Final Grades-Select term
2. RaiderNet>Student>Registration>Select Term>Academic Appeals (ONLY after TWO BUSINESS DAYS, if there is no entry for the fall term displayed in RaiderNet, email records@mtsu.edu)

- If you plagiarize your academic appeal, the appeal will be denied and you will be reported to Judicial Affairs.
- To request a personal interview, you must be present by 9:00 a.m. on Wednesday, August 23, 2017, in the College of Education Building at the appropriate room to sign the roster for an interview. See the back of this page for the specific room for your college committee. A personal interview is not required. If you choose not to be interviewed, your appeal will be determined that same day based upon the written form submitted.
- If you plan to change your major, you must do so by the 4:00 p.m. Monday, August 21, 2017 appeal deadline at http://www.mtsu.edu/registration/change-major-form.php. You will NOT be allowed to switch your major and interview with a different college/major while at the appeal committee.
- The decision of the Academic Appeals Committee is FINAL and only valid for the term appealed. The committee’s decision cannot be overturned. There is no higher appeal.
- You will receive an e-mail when the results can be viewed in RaiderNet by noon, Thursday, August 24, 2017. Registration restrictions for students who were readmitted will be removed by noon, Thursday, August 24, 2017. You will need to schedule an appointment to meet with your advisor.
- If you were not enrolled Spring 2017 and your academic appeal is approved, you will need to complete a re-enrollment application online.
- If you are readmitted, this committee might impose conditions such as limiting your enrollment to 8 or 14 credit hours for the term and/or requiring you to see the College Advisor.
- Readmission by the Academic Appeals Committee does not imply reinstatement of financial aid, if applicable. There is a separate appeal process for financial aid if you were also suspended from aid. Check the Financial Aid website for more details.
- Please be aware that if we become aware of an incident of sexual harassment or sexual violence at MTSU based on the contents of an appeal, we are responsible for reporting it to the appropriate authorities. Visit MTSU’s Title IX website for more information about Campus Sexual Violence Elimination (SaVE) Act.
### Location of Academic Appeals Committee Meetings by College:

<table>
<thead>
<tr>
<th>College</th>
<th>Meeting Location</th>
<th>Majors in these Colleges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic &amp; Applied Science</td>
<td>COE 140</td>
<td>BIO/FRSC, BIOC/CHEM/SCI, MATH, PHYS</td>
</tr>
<tr>
<td>Basic &amp; Applied Science</td>
<td>COE 141</td>
<td>ABAS, AERO, CIM, CM, CSCI, ENGT, ENVI, GEOS</td>
</tr>
<tr>
<td>Behavioral &amp; Health Science</td>
<td>COE 142</td>
<td>CJA, HHP, HSC, NURS, PSY, SOWO</td>
</tr>
<tr>
<td>Business</td>
<td>COE 144</td>
<td>ACTG, BUED, INFS, ECON/FIN, MGMT/ENTR, BUAD, MKT</td>
</tr>
<tr>
<td>Education</td>
<td>COE 145</td>
<td>EACH, ELED, SPED</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>COE 146</td>
<td>ART, ENGL, FLL, GSCG, HIST, MUS, ORCO, PHIL, PS, SOC/ANTH, THEA</td>
</tr>
<tr>
<td>Media &amp; Entertainment</td>
<td>COE 148</td>
<td>ANIM, EMC, JOUR, RIM</td>
</tr>
<tr>
<td>University</td>
<td>COE 149</td>
<td>Professional Studies, RODP, Liberal Studies, Integrated Studies, Undecided</td>
</tr>
</tbody>
</table>
Undergraduate Academic Suspension Appeal Form

The completed form must be received no later than 4:00 p.m. AUG 21, 2017.
Submit: in person at the MT One Stop, SSAC 210 or scan and email to records@mtsu.edu or fax to 615-898-5538 or mail to be received by deadline to Registrar's Office, SSAC 150, 1301 E. Main St, Murfreesboro, TN 37132.

If you attended another school while on suspension from MTSU, do not complete this form. Re-enroll online. Attending another school while on suspension does not guarantee re-admission to MTSU.

Name: ____________________________________________ MTSU ID: M________________

Last First Middle

Number of suspensions received from all colleges attended, including this suspension: ________

Were you enrolled at MTSU during Spring 2017? ___ Yes ___ No
Were you enrolled at MTSU during Summer 2017? ___ Yes ___ No

(If you appealed for Fall 2017 at the May 2017 meeting and were denied, you cannot re-appeal at the August meeting.)

This appeal form is for academic suspension from the university only. The decision of the Academic Appeals Committee is FINAL. The committee’s decision cannot be overturned; there is no higher appeal. This is not a Financial Aid appeal.

You must attach and submit the following items to this appeal form as one packet:

- A statement of those factors that have contributed to your academic difficulties this past semester.
- Create a plan for improvement if your appeal is granted.
- Submit documents, if applicable, from medical doctors or others in support of your appeal.

It is recommended you meet with your advisor to review your paperwork prior to submitting by the deadline.

If you plagiarize your academic appeal, the appeal will be denied and you will be reported to Judicial Affairs.

I have read this form and understand that the Academic Appeals Committee’s decision is final.

Student Signature: ___________________________ Date: ______________________

Middle Tennessee State University, in its educational programs and activities involving students and employees, does not discriminate on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age (as applicable), status as a covered veteran or genetic information.