



***I*MMIGRATION**

***B*RIEFING**

Middle Tennessee State University



Office of International Affairs



Immigration & Documents



Department of Homeland Security U.S. Citizenship and Immigration Services
 U.S. Citizenship and Immigration Services Form I-20, Certificate of Eligibility for Nonimmigrant Student Status
 (OMB No. 1545-0045)

KEY ID: 8004700512

ISSUING OFFICE NAME San Jose, CA	OFFICE NAME San Jose	CLASS F-1
PROSECUUTOR NAME John Smith, Esq.	PASSPORT NUMBER 123456789	ACADEMIC AND LANGUAGE
COUNTRY OF BIRTH United States	COUNTRY OF CITIZENSHIP United States	
DATE OF BIRTH 01/01/1990	ADMISSION NUMBER 123456789	
ISSUE DATE 08/01/2007	ISSUE NAME John Smith, Esq.	

MEMORANDUM FOR ATTENTION

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FINANCIAL INFORMATION

MARKET San Jose, CA	MARKET San Jose, CA
PROSECUUTOR NAME John Smith, Esq.	PROSECUUTOR NAME John Smith, Esq.
PROSECUUTOR NAME John Smith, Esq.	PROSECUUTOR NAME John Smith, Esq.

FINANCIAL INFORMATION

FINANCIAL INFORMATION Total Income: \$10,000	FINANCIAL INFORMATION Total Income: \$10,000
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Number of Entries

Expiration Date

Immigration Status



SEVIS

Student and Exchange Visitor Information System (SEVIS)

is an online database that allows USCIS and the Department of Homeland Security (DHS) to assist all international students.



Old I-94 Cards

Your Arrival –
Departure Record.
D/S which means
“Duration of
Status” (including
60 days grace
period).

Departure Number	
717304 XXX XX	
Immigration and Naturalization Service	
I-94 Departure Record	
14. Family Name	
15. First (Given) Name	16. Birth Date (Day/Mo/Yr)
17. Country of Citizenship	
See Other Side	STAPLE HERE

The old I-94 card

The new I-94 can now be obtained at:
<https://i94.cbp.dhs.gov/I94/request.html>



I-20 and DS-2019s

Department of Homeland Security
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1625-0045

SEVIS ID: W0004705512

SENIOR PRIMARY NAME (Last, first)	GIVEN NAME	CLASS
PREFERRED NAME (Last, first, middle)	PASSPORT NAME	F-1
COUNTRY OF BIRTH (3-letter country)	COUNTRY OF CITIZENSHIP (3-letter country)	
DATE OF BIRTH (YY, MM, DD)	ADMISSION NUMBER	ACADEMIC AND LANGUAGE
FORM I-984 REASON (Last, first, middle)	LEGACY NAME (Last, first, middle)	

SCHOOL INFORMATION

SCHOOL NAME 2027 School For Advanced 98100 Studies 2027 School For Advanced 98100 Studies	SCHOOL ADDRESS 3000 West 10th St, Washington, DC 20540
SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL Name: [Redacted] Title:	SCHOOL CODE AND APPROVAL DATE 0011 04/24/2019

PROGRAM OF STUDY

EDUCATION LEVEL PH.D.	MAJOR 1 Political Science	MAJOR 2 Law
NORMAL PROGRAM LENGTH 30 months	PROGRAM ENGLISH PROFICIENCY None	ENGLISH PROFICIENCY NOTES Student to perform
PROGRAM START DATE 21 SEPTEMBER 2019	PROGRAM END DATE 21 AUG 2021	

FINANCIALS

EXTENDED AVERAGE COSTS PER YEAR	STUDENT'S FINANCIAL SUPPORT	FINANCIAL SUPPORT FROM OTHERS
Tuition and Fees \$ 15,000	Personal Expense \$ 3,000	
Living Expenses \$ 6,000	Scholarship and Teaching Assistantship \$ 15,000	
Deposits of Expenses \$ 2,000	Gifts from Family/ Friends \$	
Other \$	On-Site Employment \$	
TOTAL \$ 23,000	TOTAL \$ 18,000	

REMARKS
Student to begin 9/21/19. Home Report is still open online.

SCHOOL ATTESTATION
I certify under penalty of perjury that all information provided above was submitted before I signed this form and is true and correct. I received this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, interview, or other records of previous status and proof of financial responsibility, which was retained in the school files until expiration of this form. The school also attests that the above named student's qualifications meet all standards for admission to the school and the student will be required to pursue a full program of study as defined by I CFR 101.20(b). I am a licensed school official of the above named school and am authorized to issue this form.

SIGNATURE OF School Representative: [Redacted]	DATE SIGNED 21 April 2019	PLACE SIGNED Ft. Washington, PA
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STUDENT ATTESTATION
I have read and agree to comply with the terms and conditions of my admission and those of any extension of stay. I certify that all information provided on this form is true and accurate to the best of my knowledge. I certify that I will not work or enroll in the United States temporarily, and solely for the purpose of pursuing a full program of study at the school named above. I also authorize the school named above to authorize any extensions from my initial arrival to DHS pursuant to I CFR 101.14(a) in accordance with immigration laws. Parent or guardian, and student, must sign if student is under 18.

SIGNATURE OF (Last, first, middle)	DATE
<input checked="" type="checkbox"/> Student	
<input type="checkbox"/> Parent or guardian	

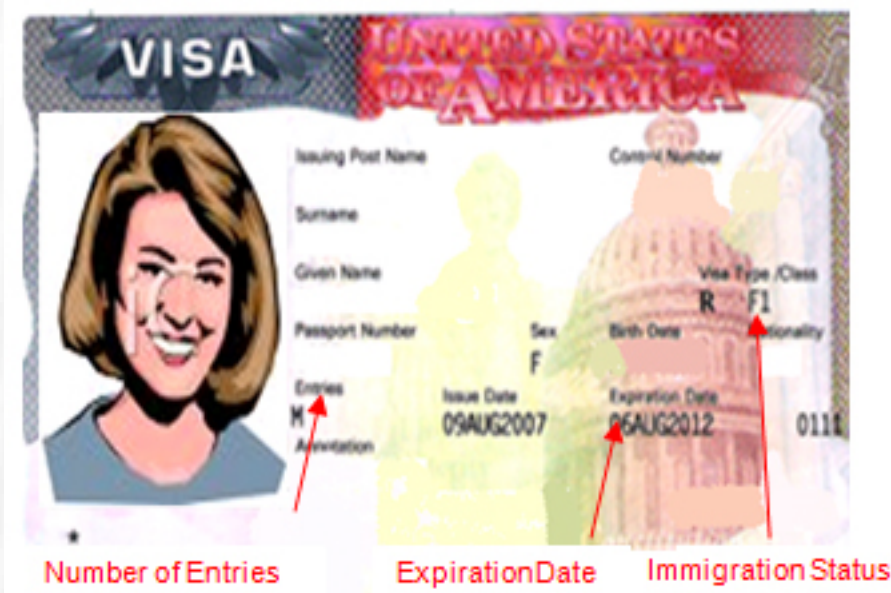
NAME OF PARENT OR GUARDIAN SIGNATURE ADDRESS (city/state or post office box) DATE

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- ✓ It should always be valid.
- ✓ Renew it prior to expiration (at least three months ahead).
- ✓ Must reflect current and accurate information.
- ✓ Have it endorsed for travel outside of US



Visa



- ✓ A visa is only a permit to enter the United States.
- ✓ May expire while in the U.S. as long as you are maintaining status.
- ✓ You must make sure that your visa is valid for your entry or re-entry.

Maintenance of status

➤ Documents should always be valid. Renew prior to expiration.

- Passport (6 months ahead) (expired visa- no problem)
- I-20 (2 months ahead)

➤ Maintain academic progress

- Undergraduate: 12 units each semester and 2.0 GPA
- Graduate: 6-9 units each semester and 3.0 GPA
- Travel Signature on I-20*
- *Required for continuing students if traveling outside of the US
- Request at prior to departure



Maintenance of status

- Part-time status: Allowed in special cases
 - Always obtain authorization
 - Medical
 - **First** semester-language problems
 - Improper course level placement
 - Last semester-remaining coursework
 - However, what if classes are full or not offered?



Maintenance of status

- **A leave of absence: Always obtain authorization**
 - Medical, family, personal, financial, etc.
 - If possible, plan and inform prior to beginning of semester
 - Provide documentation to support request
 - e.g. Doctor's letter
 - You may remain in the U.S. for medical reasons for one semester.
 - If taking a leave for personal reasons, you will be required to leave the US and return to home country
 - I-20 will be terminated and new I-20 issued for return.



Employment

- **On Campus: Enroll full-time**
 - Find a job
 - Maintain grades/GPA once you are a continuing student
 - Obtain work authorization from IA:
 - ✓ Social Security Number (SSN)
 - ✓ I-9
 - Renew authorization prior to expiration



Employment

➤ Off Campus:

- IMPORTANT! Should be in F-1 status for one full academic year
 - **Economic Hardship:**
 - Meet with Foreign Student Advisor
 - Provide documentation of hardship e.g.: Letter from Financial Sponsor
 - Obtain recommendation from IESC
 - Mail application to USCIS
 - **Curricular Practical Training (CPT)**
 - Obtain Internship opportunity (job offer)
 - Obtain authorization from IESC
 - Dates coincide with start and end dates of classes (if it is linked to a class).



Employment

➤ Off Campus:

- IMPORTANT! Must have been in F-1 status for one full academic year

• Optional Practical Training (OPT)

- Attend workshop and begin process at beginning of final semester
- Must have met ALL graduation requirements
- Obtain recommendation from IESC
- Mail application to USCIS
- You remain an F-1 student so requirements for health insurance and travel signatures still apply!

STEM programs eligible for a 1 time 17-month extension (total of eligibility of up to 29 months).



Completion of Studies - Completion of your Degree Program

- You complete all coursework
- Obtain your degree
- You complete OPT
- You have 60 days to
 - a – Transfer to another school
 - b – Return home
 - c – Change of Status



Conclusion:

What you should remember...

- ✓ Remember, you are responsible for maintaining your immigration status.
- ✓ Check the end date of your I-20 and notify IA 2 months prior to ending date for approved extension.
- ✓ Full-time study requirement
- ✓ Travel documents
- ✓ Employment authorization needed for any off-campus job
- ✓ Come to IA for any questions or concerns you may have
- ✓ Immigration regulations are serious but don't panic, we are here to help you.



Suggestions:

What you should remember...

- ✓ Always ask questions if you do not understand; there are no dumb questions
- ✓ Don't be afraid to ask for help
- ✓ Not knowing is not an acceptable excuse
- ✓ Adapt and learn how things are done (not necessarily why they are done)
- ✓ Being international is not a reason for additional time on an examination
- ✓ Be Brave
- ✓ Study, Learn and Enjoy

