The required review of faculty in the Tennessee Center for Botanical Medicine Research (TCBMR) (prior to reappointment to a new 3-year term or non-renewal during a fixed term or promotion of research-track faculty) will be completed by the Dean of the College of Basic and Applied Sciences and a review committee consisting of:

1. Associate Dean, College of Basic and Applied Sciences
2. TCBMR director
3. A TCBMR participating faculty member (appointed by the dean)

The review committee will elect a chair each year.

Applications for reappointment or promotion/reappointment will be completed following the same calendar and process as the MTSU promotion and tenure calendar for tenure/tenure-track faculty. Applications will include items indicated on the Fixed Term Renewal Recommendation Form. Other supporting documents may also be included. Prior to making the application packet available to the review committee, the Dean of the College of Basic and Applied Sciences will include copies of previous two annual evaluations.

The written review and recommended action by the committee will be submitted to the candidate and the Dean of the College of Basic and Applied Sciences. The written review will include the vote. Two-thirds of the review committee must vote (be present and vote or vote by proxy) for a recommendation to be valid. A tie vote will end in a negative recommendation. The Dean of the College of Basic and Applied Sciences will submit a recommendation along with the committee’s recommendation to the Provost on reappointments (research-track) and promotions (research-track). Promotion applications for research-track faculty will follow the process defined above but will also include a review by the CBAS review committee.

While it is true that all of the TCBMR research-track faculty are assigned to a CBAS department based on their content expertise, their work is exclusively in the center so the departmental faculty could potentially have little knowledge of what these research-track faculty do. It seems logical that decisions regarding renewal or non-renewal should lie with those familiar with work being evaluated.

Approved by CBAS Dean: _______________________________ Date: 2/12/14
Approved by Provost: _______________________________ Date: 2/14/14
Approved by President: _______________________________ Date: 2/17/14