

**MIDDLE TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**AUDIT AND COMPLIANCE COMMITTEE
MINUTES**

The Audit and Compliance Committee met on Tuesday, November 12, 2024 in the MEC Meeting Room in the Miller Education Center at Middle Tennessee State University.

Call to Order and Opening Remarks

Committee Chair Tom Boyd called the meeting to order at 10:22 a.m. and welcomed everyone in attendance.

Roll Call

The following Committee members were in attendance: Trustees J.B. Baker, Tom Boyd, Pete DeLay, Bill Jones, Mary Martin, Steve Smith, Christine Karbowski Vanek, Michael Wade, and Shaylaine Roker. Trustee Pam Wright was unable to attend the meeting. A quorum was declared present.

Mark Byrnes, University Provost; Andrew Oppmann, Vice President for Marketing and Communications; Yvette Clark, Vice President for Information Technology and Chief Information Officer; Khalilah Doss, Vice President for Student Affairs; Leah Ladley, Chief Audit Executive; and James Floyd, University Counsel and Board Secretary were also in attendance.

Approval of Minutes - Action

The first agenda item was approval of the minutes from the August 20, 2024 Audit and Compliance Committee meeting. Trustee DeLay moved to approve the minutes from the August 20, 2024 meeting and Trustee Jones seconded the motion. A voice vote was taken and, with all Committee members voting "Aye," the motion to approve the minutes from the August 20, 2024 meeting of the Audit and Compliance Committee carried unanimously.

Quarterly Report – Results of Internal Audit Reports – Information

Mrs. Ladley reported that there have been no internal audit projects finalized with reports issued since the last Audit and Compliance Committee meeting.

Results of External Reviews – Information

Mrs. Ladley presented the results of two external reviews. 1) The Office of Criminal Justice Programs fiscal unit conducted a financial desk review of the STOP contract. They evaluated the reliability of internal controls and financial reporting, tested costs and services to the award, and verified contract compliance. There were no findings of non-compliance.

2) The TN Department of Health grant monitoring team tested similar items on their grant, Support of TN Colleges and Universities to Promote Healthy Behaviors Related to Infection Prevention by Improving Health Service Centers. The review revealed no material exceptions.

Non-Public Executive Session

The Committee adjourned the public session at 10:28 a.m. and entered non-public executive session at 10:32 a.m. to discuss cybersecurity, and audits and investigations. The non-public executive session adjourned at 11:13 a.m.

Respectfully submitted,

Audit and Compliance Committee