

**MIDDLE TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**EXECUTIVE AND GOVERNANCE COMMITTEE
MINUTES**

The Executive and Governance Committee met on Tuesday, March 15, 2022.

Call to Order and Opening Remarks

Committee Chair Steve Smith welcomed those participating and called the meeting to order at 11:02 a.m.

Roll Call

Chairman Smith asked Board Secretary James Floyd to call the roll.

The following Committee members were in attendance: Pete DeLay, Chris Karbowskiak, and Steve Smith. A quorum was declared. Also present were Trustees J.B. Baker, Tom Boyd, Rick Cottle, Darrell Freeman, Joey Jacobs, Pam Wright, and Gabriela Jaimes. Dr. Sidney A. McPhee, President; Alan Thomas, Vice President for Business and Finance; Mark Byrnes, University Provost; Joe Bales, Vice President for University Advancement; Andrew Oppmann, Vice President for Marketing and Communications; Yvette Clark, Interim Vice President for Information Technology and Chief Information Officer; Deb Sells, Vice President for Student Affairs and Vice Provost for Enrollment and Academic Success; Brenda Burkhart, Chief Audit Executive; James Floyd, University Counsel and Board Secretary; and, Kim Edgar, Assistant to the President and Chief of Staff were also present.

Approval of Minutes

The first agenda item was approval of the minutes of the November 9, 2021, meeting of the Executive and Governance Committee. A motion to approve the minutes was made by Trustee Delay and seconded by Trustee Karbowskiak. A voice vote was taken and the motion to approve

the minutes of the November 9, 2021, meeting of the Executive and Governance Committee passed unanimously.

Institutional Mission and Mission Profile - Action

T.C.A. §49-8-101(d) requires the institution to annually submit its institutional mission statement to THEC for review and approval. On February 11, 2022, the University Planning Committee approved proposed revisions to the University's mission statement and mission profile. Revisions to the mission statement add staff to students and faculty for full representation of the University community. Revisions to the institutional mission profile update the University's Carnegie classification and add research and public service center as well as co-curricular programs to the description of the University. Other textual changes were proposed for clarity.

A motion to approve revisions to the Institutional Mission and Mission Profile was made by Trustee Delay and seconded by Trustee Karbowskiak. A voice vote was taken, and the motion passed unanimously.

President's Contract - Action

The Board of Trustees Policy – Selection, Evaluation and Retention of the President provides that the Board will set the terms and conditions of the president's appointment to include his/her contract. Trustee Jacobs, Chair of the Finance and Personnel Committee, presented a proposal to extend Dr. McPhee's contract for three years to 10/20/2026 with a retention bonus at the term date and compensation to remain the same with annual raises to match what other University employees receive.

A motion to approve the extension and revision of the President's Contract was made by Trustee Karbowskiak and seconded by Trustee Delay. A voice vote was taken, and the motion passed unanimously.

The meeting adjourned at 11:17 a.m.

Respectfully submitted,

Executive and Governance Committee