

**MIDDLE TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**EXECUTIVE AND GOVERNANCE COMMITTEE
MINUTES**

The Executive and Governance Committee met on Tuesday, March 14, 2023.

Call to Order and Opening Remarks

Committee Chair Steve Smith welcomed those participating and called the meeting to order at 12:10 p.m.

Roll Call

Chairman Smith asked Board Secretary James Floyd to call the roll.

The following Committee members were in attendance: Tom Boyd and Steve Smith. Trustee Chris Karbowskiak participated in the meeting electronically. Per T.C.A. 8-44-108(c)(3), Trustee Karbowskiak was asked and responded in the affirmative that she could hear clearly and confirmed there was no one else in the room with her. A quorum was declared. Also present were Trustees J.B. Baker, Rick Cottle, Pete Delay, Pam Wright, and Drew Carpenter.

Dr. Sidney A. McPhee, President; Alan Thomas, Vice President for Business and Finance; Joe Bales, Vice President for University Advancement; Andrew Oppmann, Vice President for Marketing and Communications; Yvette Clark, Interim Vice President for Information Technology and Chief Information Officer; Deb Sells, Vice President for Student Affairs and Vice Provost for Enrollment and Academic Success; Diane Snodgrass, Interim Chief Audit Executive; Chris Massaro, Director of Athletics; James Floyd, University Counsel and Board Secretary; and, Kim Edgar, Assistant to the President and Chief of Staff were also present.

Approval of Minutes

The first agenda item was approval of the minutes of the November 15, 2022, meeting of the Executive and Governance Committee. A motion to approve the minutes was made by Trustee Boyd

and seconded by Trustee Karbowski. A roll call vote was taken and the motion to approve the minutes of the November 15, 2022, meeting of the Executive and Governance Committee passed unanimously.

Institutional Mission and Mission Profile - Action

T.C.A. §49-8-101(d) requires the institution to annually submit its institutional mission statement to THEC for review and approval. On February 17, 2023, the University Planning Committee approved proposed revisions to the University's mission statement and mission profile. Textual changes were proposed for accuracy and clarity.

Trustee Boyd inquired about whether the mission statement reflects our ability to have effective "ready to work" programs. Associate Provost Mary Hoffschwelle commented on how the mission statement addresses outcomes and President McPhee advised that future strategic plan development conversations will include graduate readiness analysis.

Trustee Karbowski requested clarification on how the university defines a transfer student and offered an editorial change by inserting the phrase "in addition" to the Mission Profile.

A motion to approve the Institutional Mission Statement and Mission Profile as revised was made by Trustee Boyd and seconded by Trustee Karbowski. A roll call vote was taken, and the motion passed unanimously.

President's Evaluation - Information

The Board of Trustees Policy – Selection, Evaluation and Retention of the President provides that the Board will annually evaluate the president. Chairman Smith stated that after receiving President McPhee's self-assessment statement, he shared it with his fellow trustees soliciting comments.

Subsequently, Chairman Smith met with President McPhee to discuss the self-assessment, Board comments, and future goals. Chairman Smith summarized that President McPhee has done a great job and provided some examples. He concluded by noting that he presented an evaluation report.

Sorority / Fraternity Life – Information

Chairman Smith shared that he asked Drew Carpenter to speak on Greek life best practices at the next Academic Affairs, Student Life & Athletics committee meeting.

The meeting adjourned at 12:24 p.m.

Respectfully submitted,

Executive and Governance Committee