

Departmental Summary of Non-Instructional Workload Assignment Teaching Equivalency Time Provided

This form will document on a teaching load equivalency basis the percentages of effort reported on the faculty workload report for all categories except instruction. Do not report the 3 credit hours of equivalency load generally provided faculty for advising, administration, research/creative activity, institutional/public service or other professional service associated with the profession. This is reported on Part B of the workload report.

Examples of non-instructional workload assignments include: chair administration, undergraduate program coordinator, facility/scheduling coordinator, student organization sponsor, editor for professional journal, faculty research/public service grant, and university committee work.

For all graduate faculty receiving a reduced instructional workload, the non-instructional workload assignment should be reported as AURC in the category column. For all faculty receiving a reduced teaching load for departmental research (and the faculty member is not teaching a graduate course), the non-instructional workload assignment should be reported as WDPR in the category column.

Faculty with no teaching load assignment, such as Chairs of Excellence and NIA grant recipients, should be included on this form. Non-instructional workload for Chairs of Excellence should be distributed among the applicable categories and NIA grants should be reported as AURC in the category column.

Department: Elementary & Special Education

Term: 2014 Spring

Faculty Name	Graduate Faculty	Non-Instructional Workload Assignment	Category	Credit Hr. Equiv.	FTE*
Calder, James	X	Departmental Research	WDPR	3.00	0.20
Craig-Unkefer, Lesley	X	Univ Research/Creative Act	AURC	3.00	0.20
Elleman, Amy	X	Department Research	WDPR	6.00	0.40
Khan, Zaffrullah	X	Univ Research/Creative Act	AURC	1.50	0.10
Lim, Jane	X	Univ Research/Creative Act	AURC	3.00	0.20
Mangione, Katherine	X	Non Sponsored Inst Service	WSER	0.25	0.02
Means, Henry w.		Non Sponsored Inst Service	WSPS	2.00	0.13
			TOTAL	18.75	1.25

*Hours divided by 15 = 1 FTE

Categories:		
WADV - Academic Advising	AURC - University Research/Creative Activity	WADM - Academic Administration
WPSV - Sponsored Service	WDPR - Departmental/College Research/Creative Activity	WSER - Other Professional Activities
WSPS - Non-sponsored Service	WSPR - Sponsored Research (Externally Funded)	ASPI - Sponsored Instruction

Note: The faculty member will make a written progress report each semester on the research/creative activity or institutional/public service for which workload assignment has been made.

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Department: Educational Leadership

Term: 201410

Faculty Name	Graduate Faculty	Non-Instructional Workload Assignment	Category	Credit Hr. Equiv.	FTE*	
Bartos, Stephen	X	Graduate Course Instruction	AURC	3.00	0.20	
	X	Departmental/College Research/Creative Act	WDPR	3.00	0.20	
Butler, Kyle	X	Graduate Course Instruction	AURC	3.00	0.20	
Clark, Laura	X	Graduate Course Instruction	AURC	3.00	0.20	
Craig, Dorothy	X	Graduate Course Instruction	AURC	3.00	0.20	
Dansby, Virginia	X	Graduate Course Instruction	AURC	3.00	0.20	
	X	Academic Administration	WADM	3.00	0.20	
Goodin, Terry	X	Academic Administration	WADM	3.00	0.20	
	X	Sponsored Reasearch- NSF	WSPR	3.00	0.20	
Hausler, Joel	X	Graduate Course Instruction	AURC	3.00	0.20	
Huffman, James	X	Chair Administration	WADM	6.00	0.40	
Lee, Robin	X	Graduate Course Instruction	AURC	3.00	0.20	
Milligan, Charles	X	Dept. Coordinator- MTeach	WADM	3.00	0.20	
		Graduate Course Instruction	AURC	3.00	0.20	
Moseley, Aubrey	X	Graduate Course Instruction	AURC	3.00	0.20	
*Hours divided by 15 = 1 FTE				TOTAL	48.00	3.20

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Department: Educational Leadership

Term: 201410

Faculty Name	Graduate Faculty	Non-Instructional Workload Assignment	Category	Credit Hr. Equiv.	FTE*	
Peyton, Marvin	X	Graduate Course Instruction	AURC	3.00	0.20	
	X	Graduate Coordinator	WADM	3.00	0.20	
Quarto, Christopher	X	Graduate Course Instruction	AURC	3.00	0.20	
Sanders, John	X	Graduate Course Instruction	AURC	3.00	0.20	
Slicker, Ellen	X	Graduate Course Instruction	AURC	3.00	0.20	
	X	Univ. Committee work	WSER	0.75	0.05	
Snead, Donald	X	Graduate Course Instruction	AURC	3.00	0.20	
Stevens, Michelle	X	Graduate Course Instruction	AURC	3.00	0.20	
True, Charlene	X	Graduate Course Instruction	AURC	3.00	0.20	
Boudreau, Kathy	X	Graduate Course Instruction	AURC	3.00	0.20	
Vanosdall, Fred	X	Interim Director- EdD Program	WADM	6.00	0.40	
		Dept./ College Research	WDPR	3.00	0.20	
Weeks, Terry	X	Coordinator, Secondary Education Minor	WADM	3.00	0.20	
Young, Barbara	X	Graduate Course Instruction	AURC	3.00	0.20	
				TOTAL	42.75	2.85

*Hours divided by 15 = 1 FTE

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