

**Environmental Health and Safety Committee
Meeting Agenda
April 17, 2019 – 1:30PM
Walker Library, Room 475**

1. Introduction for Ahmed El-Sotouhy – Industrial Hygienist
2. Safe Colleges software update – Ben Lynch
3. Stormwater program upcoming events – Shelia Huffmire
4. Environmental Health activities and updates – Mark Hatcher
5. Fire and Life Safety end of semester reminders – Jake Turner
6. Hoverboard policy review and update - Alan

Next meeting: July 17, 2019 in the Walker Library, Room 475

Environmental Health & Safety Committee Minutes

April 17, 2019 – Walker Library

Members Present: 14 people attended the meeting. See sign-in sheet

Meeting Discussion:

1. Introductions of Ahmed El-Sotouhy (new Industrial Hygienist for EH&S) and Lori Duke (Executive Admin for Campus Police)
2. Stormwater Events
 - a. Shelia discussed the Stormwater Program spring events. Topics included Parks Day last weekend and Earth Day 'April 27, 2019'. Made invitation for volunteers to work Customs – Freshman Orientation on campus. Send email to Shelia if interested. See attached sign-in sheet.
3. Fire and Life Safety end of semester reminders
 - a. Jake Turner went over general fire and life safety reminders about electrical loads, be aware of your surroundings, paying attention to people around you, and volatile spring weather concerns.
4. Online Training –Safe Colleges update
 - a. ETSU program no longer exists so EHS bought Safe Colleges. Ben Lynch showed a demo for Safe Colleges and explained a lot of the details of the program.
 - i. Individual departments would administer their own people.
 - ii. Departments can create their own training.
 - iii. Each group is assigned into an OU (Organizational Unit)
 - iv. Student workers can be added.
 - v. Facilities Services is excited about having a new program to push out. Demo will be in Facilities Services first.
 - vi. Reports can easily be made.
 - vii. Could we make a golf cart training module?
 - viii. Lots of interested parties throughout campus – Campus Rec, Housing, Theater, Recording Industry, Media Arts, and Aerospace
 - b. Link for Safe Colleges through MTSU Pipeline – <https://mtsu-tn.safecolleges.com/>.
5. Environmental Health and Safety updates
 - a. Mark Hatcher went over duties of their department and how they can help campus. They assist with hazardous waste, lead and asbestos, hazardous and spill response, training, laboratory inspections, committee consultants for multiple committees, and many other duties. Contact Mark Hatcher if they can assist your department.
6. Hoverboard Policy

- a. Committee agrees to keep the Hoverboard Policy ban in place as reworded.
Approved unanimously to recommend to Policy Committee.

The next meeting is scheduled for Wednesday, July 17, 2019 from 1:30 – 3 p.m. in the Walker Library, Room 475.