

Olivia Marie Beaudry

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EDUCATION & CERTIFICATIONS:

Certified Archivist, Academy of Certified Archivists, 2017

Master of Arts, Middle Tennessee State University, Murfreesboro, TN, 2015
History, Public History concentration, emphasis in Archival Management

Bachelor of Arts, Worcester State University, Worcester, MA, 2013
History, Public History concentration, minor in Communications

RELATED EXPERIENCE:

Center for Popular Music, Murfreesboro, Tennessee, April 2023 - Present

Archivist

Process, arrange, and describe manuscript and other special collections, including creation of finding aids. Catalog rare books, sheet music, photographs, and other special collections items in the Center's Archivera management system. Digitize materials from the Center's collection as needed for research requests from patrons. Determine needs for archival supplies and equipment and make recommendations for purchases. Track Center usage and collections statistics and provide these data to the Director for the annual report and as requested at other times. Maintain the Center's disaster plan and help to provide disaster training to other center staff members and student workers. Solely responsible for Graduate Assistant management and guidance. Provide reference services to students and other researchers locally and remotely. Proudly serves as the main processing archivist of the Alan L. Mayor Collection of over 100,000 photographic materials. Contribute to class instruction, facility tour, aid with the general operations of the Center and perform other related tasks and special projects as assigned.

Center for Popular Music, Murfreesboro, Tennessee, February 2017 – March 2023

Assistant Archivist

Assist the Archivist with accessioning, processing and preservation and maintenance of special collections. Assist Librarian with cataloging of books, sheet music, sound recordings and other items as needed through original cataloging and copy cataloging using Inmagic and ArchivEra database software and Machine-Readable Cataloging (MARC) Records. Chiefly responsible for social media outreach through Facebook, Twitter, Instagram, and email newsletter. Provide reference services to students and other researchers locally and remotely. Proudly serve as the main processing archivist of the Alan L. Mayor Collection of over 100,000 photographic materials. Contribute to class instruction, facility tours and guidance with graduate assistants. Aid with the general operations of the Center and perform other related tasks and special projects as assigned.

Independent Researcher, Nashville, Tennessee, May 2015 – Present

Research various topics, using various resources, relating to Nashville, Music Row and the music business history for historian, writer and professor, Dr. Don Cusic. Dr. Cusic uses this research for book and journal publications as well as conference presentations. I was solely responsible for finding

all the historic photographs for *Nashville Sound: An Illustrated Timeline* (Cusic, 2018). Built and maintain doncusic.com. Conduct deed and primary source research for ongoing Music Row history documentation. Serve as production assistant with Stone Circle Productions for Tennessee Music Pathways markers project by the Tennessee Department of Tourism. Assisted Professor Odie Blackmon design and prepare a new History of Country Music [MUSL 1640] at Vanderbilt University. Duties included writing assignment examples, general research for lecture features, multiple choice reading questions and listening guide for each chapter of textbook *Country Music: A Cultural and Stylistic History* 2nd Edition by Jocelyn R. Neal. Served as production assistant with Florentine Films on *The American Buffalo* (2024) film.

Curb Records, Inc., Nashville, Tennessee, August 2013 - Present

The Mike Curb Archives Archivist

Identify, scan and add to created searchable digital database for photographs in the Hope Powell Photography Collection. Processed and created finding aids for the Hope Powell Photography Collection and Jim Owens Entertainment Collection following current archival standards. Conduct deed and primary source research for ongoing Music Row history documentation. Created naming scheme and cataloged three-dimensional items of the Curb Records Plaque Collection and Johnny Cash Museum Collection. Prepare select items for outgoing loan.

Center for Popular Music, Murfreesboro, Tennessee, September 2015 - February 2017

Library Assistant

Maintained the reference desk by providing reference service for on-site patrons; retrieved patron request materials from archives, and provided tours of the collection. Cataloged sound recordings and other materials through original cataloging and copy cataloging using Inmagic database software and Machine-Readable Cataloging (MARC) Records. Chiefly responsible for social media outreach through Facebook, Twitter, Instagram, and email newsletter. Received and recorded incoming periodicals; monitored online subscriptions. Updated and maintained vertical file resources. Performed other related duties or special projects as assigned; including updating brochure, creating social media cards, event posters, and other daily and special tasks as they arose.

Center for Popular Music, Murfreesboro, Tennessee, August 2013 - May 2015

Graduate Assistant

Assisted with the procedures of accessioning, processing and preservation of new acquisitions. Cataloged various formats of popular music (sheet music, compact disc, etc.) using Inmagic database software based on current library and archival standards. Created topical archival exhibits of collection holdings. Digitized various print materials according to archival standards. Updated and edited existing records in the Inmagic database to current standards. Assisted in identifying and prioritizing audiotapes of the Charles Wolfe Audio Collection as part of a GRAMMY Foundation grant. Performed quality control tasks for the National Endowment for the Humanities: Exploring the Human Endeavor grant funded *American Vernacular Music Manuscripts, ca. 1730-1910* project in partnership with the American Antiquarian Society.

Grand Ole Opry, Nashville, Tennessee, June - August 2014

Museum Intern

Scanned and cataloged over 1,000 items of the Ryman Auditorium Collection in PastPerfect database. Conducted primary source research in preparation for *Soul of Nashville* exhibit at Ryman Auditorium. Assisted with moving and organizing three-dimensional artifacts of the Roy Acuff Collection. Organized and labeled both digital and physical photographs.

PRESENTATIONS:

“The Story of Red Dirt Music: An Interactive Map and Timeline Perspective” at International Country Music Conference May 2026
“Country Music Through a Different Lens: Archiving Country Music Photography Collections” at International Country Music Conference May 2021
“George Jones Resources” for The Life and Music of George Jones class MTSU Fall 2019
“H.E.R Album Listening Party” co-discussion facilitator with Stephanie Bandell, Center for Popular Music program, Spring 2019
“Music Row & Nashville’s Music History” for various classes at MTSU
“Alan L. Mayor Collection: Archival Processing of Photograph Collections” for Special Topics in Photography class, MTSU Fall 2017

SERVICE:

Co-Chair, The International Country Music Conference, 2023 - present
Webmaster, The International Country Music Conference, 2017-present
Committee Member, Belmont University Country Music Book of the Year Award, 2019-2026
Board Member, Inter-Museum Council of Nashville, July 2018-2023
Adult Mental Health First Aid USA certified 2019-2022
Group facilitator at Society of American Archivist Committee on Education Unconference, July 2019
Middle Tennessee State University Safe Zone Training 2018
Second Reader, *The International Country Music Journal*, 2017-2018; 2021-2022
Vice President, Chapter founding committee member, Society of American Archivists MTSU Student Chapter, 2013-2015

TECHNICAL SKILLS:

Adept in cataloging in InMagic DB/Text Library Suite, ArchivEra and PastPerfect Software, capable of copy cataloging Machine-Readable Cataloging (MARC) Records from the Online Computer Library Center (OCLC). Have been introduced to the standards and process of creating original MARC records. Familiar with Innovative Interfaces' Sierra Services Platform. Fully understand and use Describing Archives: A Content Standard (DACS) to complete archival finding aids. Familiar with Dublin Core Metadata standards through creating online exhibits using Omeka. Fluent with basic Adobe Photoshop, InDesign and Bridge, comfortable performing social media outreach on multiple networks. Proficient in Microsoft Office, Google Drive suite and iWork programs; experienced with both Mac and PC devices.

PROFESSIONAL AFFILIATIONS:

Academy of Certified Archivists Member, 2017-present
Inter-Museum Council of Nashville Member, 2015 – present
Americana Music Association Member, 2018 - present
Society of American Archivists Member, 2013 - 2025
Country Music Association Member, 2018-2022
National Council on Public History Member, 2015 - 2019