

Graduate Council Meeting September Minutes - Zoom

September 29, 2023

1:00 pm

Graduate Council Chair: Michelle Conceison

I. Call to order: Amy Harris 1:01pm

Present: Alyson Lischka, Carol Nies, Melodie Phillips, Dan Morrell, Pam Morris, Michelle Concesion, Joan McRae, Sally Ann Cruikshank, Kevin Krahenbuhl, Vickie Harden, Frank Lambert, Jeremy Winter, Lisa Pruitt, Tatum Hochstetler, Logan McVey

Absent: Donald Walker, Kim Ward, Anatoliy Volkov, Barbara Lancaster, Don Roy

Visitors Present: Christine Crisp, Amy Harris

II. New Business: Amy Harris- Grad Council Charge

III. Committee Reports

A. Curriculum Changes – Curriculum Subcommittee – Dr. Pam Morris

A motion was made to approve all proposals on the Sept 2023 Curriculum Subcommittee minutes. The motion was seconded and approved.

B. Graduate Faculty Status Subcommittee – Dr. Dan Morrell

A motion was made to approve all proposals on the Sept Grad Faculty minutes. The motion was seconded and approved.

C. Program Review – Dr. Vickie Harden

A motion was made to approve all proposals on the Sept 2023 Program Review Subcommittee minutes. The motion was seconded and approved.

IV. Motion to Adjourn: Sally Ann Cruikshank 1:11pm

MINUTES
2023-2024 Graduate Council Subcommittee
September 22, 2023
VIA ZOOM - 10:00 a.m.

Call to Order: Pam Morris 10:01am
Present: Kim Ward, Pam Morris, Lisa Pruitt, Michelle Conceison
Absent: Kevin Krahenbuhl
Visitors Present: Mitzi Brandon, Amy Harris, Tyler Henson, Susan Smith, Paula Calahan, Amy Aldrige Sanford, Allison Martenson, Will Levine, Chris Herily, Janey Colson, Lee Wade, Joan Boulware, Barbara Lancaster, Tyler Henson, Susan Smith, Vickie Harden, Lyndsey Bennett, Kim Sokoya, Christine Crisp
Previously Tabled Proposals N/A
New Business NA

Proposals

Proposal	Effective Date	Proposed Action	Detailed Explanation	Reference #
College of Basic and Applied Sciences				
Biology				
BIOL - 6040 - Advanced Entomology	Spring 2024	New Course	Students in this course will explore the science of entomology as well as the evolution, classification, anatomy, physiology, behavior and ecology of the insect taxa.	1
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

BIOL - 6470 - Conservation Ecology	Spring 2024	New Course	An integrative approach to understanding, preserving, and managing biological diversity. Topics covered include patterns and explanations for species diversity, valuation of species, threats to ecosystems, and management of nature preserves.	2
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

**College of Behavioral and Health Sciences
Health and Human Performance**

Exercise Physiology, M.S.	Summer 2024	Name change of an existing academic program Other	Request to change CIP code. Change the name of the M.S. in Exercise Science to M.S. in Exercise Physiology.	7
Discussion: Phase out date for Exercise Science is Summer 2026				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Exercise Science, M.S	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	Thesis option of the M.S. in Exercise Science degree: remove EXSC 6880 Internship and Special Projects from the "Required Courses" category. This would change the "Required Courses" to 15 hours. We will compensate for the drop in hours in the "Required Courses" by increasing the "Thesis" category to 6-9 hours.	8
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Human Sciences

Professional Studies, Leadership in Nutrition Concentration, M.P.S.	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	Expand the Nutrition course offerings to encompass any NFS 6000 level course.	46
Discussion: Per Mitzi, this proposal is ok to approve while waiting on companion proposal that will go for review in October				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Nursing

Nursing, M.S.N.	Summer 2024	Change to admission, retention, progression, or graduation policy	Current due dates to apply for admission to the MSN program are October 1st for admission in spring semester and April 1st for admission in fall semester. We are proposing changing the application due date to February 1st for admission in fall semester.	45
Discussion: Change would go effect Summer 2024; First class would be Spring 2025; No change for Spring 2024, Oct 1 is still the deadline				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Social Work

SW - 5160 - Advanced Clinical Assessment	Spring 2024	New Course	Content of this course prepares students for advanced generalist practice as a master level social worker.	47
--	-------------	------------	--	-----------

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Business

Computer Information Systems

INFS - 5830 - Database Programming	Summer 2024	Course Discontinuation	Course has not been offered since summer 2016. The department does not plan on offering this course as it was only offered in the summer and rarely made.	34
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Management

MGMT - 6735 - Performance Management and Total Rewards	Spring 2024	New Course	Examines foundational concepts, applied research, and current trends, including performance appraisal; PIP programs; coaching, discipline, and feedback; pay and benefits structures; pay for performance and incentives; managing compensation and benefits costs; global compensation; DEI considerations; and legal implications.	35
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

MGMT 6745 - Talent Acquisition and Management	Spring 2024	New Course	Prerequisite: MGMT 6680. Explores key strategies related to acquiring and managing talent. Examines topics such as job design and workforce planning; recruitment, selection, legal environment, and DEI; new employee onboarding and socialization; and areas of employee management (e.g., training and development).	36
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

MGMT - 6755 - Human Resource Management Analytics	Spring 2024	New Course	Prerequisite: MGMT 6745. Facilitates the development of analytic competencies necessary for making HR-related decisions. Explores topics such as evidence-based decision-making, data collection designs, interpretation of analytic results, communicating findings, and HR analytic technologies.	37
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

College of Education

COE Graduate

COE (Graduate) - Retention & Progression - All Initial Teacher Licensure Programs Literacy	Summer 2024	Change to admission, retention, progression, or graduation policy	Proposing a retention and progression policy that focuses on identifying dispositional issues and supporting students so they continue to progress if possible. The policy also includes details for supporting students to transition out of the program if progress is not made or the student displays a professionalism or ethical issue that places PK-12 students at risk.	3
--	-------------	---	--	---

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Liberal Arts

English

ENGL - 6605 - Satire	Summer 2024	Course Discontinuation	This course has not been offered for several years and the material may be covered under other course headings.	4
ENGL - 7605 - Satire				6

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

ENGL - 7141 - Studies in English Romanticism: Wordsworth and Coleridge	Summer 2024	Course Discontinuation	Due to changes in faculty and the need to streamline our course offerings, we propose to discontinue this course and continue to offer the material under another course number.	5
--	-------------	------------------------	--	---

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Global Studies and Human Geography

GEOG - 5290 - Urban and Regional Planning	Spring 2024	New Course	Examination of the basic concepts and principles of urban and regional planning, and analysis of the relationship between public policy and planning practice, and how this shapes the spatial organization and structure of the urban environment.	11
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

History

HIST - 5212 - Intellectual and Cultural History of Early Modern Europe	Summer 2024	Course Discontinuation	12
HIST - 5213 - Intellectual and Cultural History of Modern Europe	Summer 2024	Course Discontinuation	13
HIST - 5240 - Europe: Absolutism and Enlightenment	Summer 2024	Course Discontinuation	14
HIST - 5270 - Europe: 1815-1900	Summer 2024	Course Discontinuation	16
HIST - 5350 - England to 1783	Summer 2024	Course Discontinuation	19
HIST - 5470 - Canada	Summer 2024	Course Discontinuation	20
HIST - 5520 - Latin America: Development, Diaspora, and Drugs	Summer 2024	Course Title	21
HIST - 5530 - Latin American-United States Relations	Summer 2024	Course Discontinuation	22
HIST - 5630 - Computer and Quantitative History	Summer 2024	Course Discontinuation	23
HIST - 5665 - American Urban History	Summer 2024	Course Discontinuation	24
HIST - 5680 - History of Sport in America	Summer 2024	Course Discontinuation	25
HIST - 5710 - American Biography	Summer 2024	Course Discontinuation	26
HIST - 5760 - America Divided: Race, Class, and Gender	Summer 2024	Course Discontinuation	28
HIST - 5770 - Women in America to 1890	Summer 2024	Course Discontinuation	29
HIST - 5780 - Women in America Since 1890	Summer 2024	Course Discontinuation	30

HIST - 5810 - History of Women in the Third World	Summer 2024	Course Discontinuation		31
HIST - 5820 - Diplomatic History of the United States to 1900	Summer 2024	Course Discontinuation		32
HIST - 5830 - Diplomatic History of the United States Since 1900	Summer 2024	Course Discontinuation		33
Discussion: n/a				
Committee Action: A motion was made to approve all the HIST Course Discontinuation proposals. The motion was seconded and approved.				

HIST - 5260 - Modern France and Its Empire	Summer 2024	Course Title & Course Description Change	We updated the title and description of this course a year ago at the undergraduate level (HIST 4260). This proposal will ensure consistency in title/description at the graduate level, which had not yet been updated.	15
HIST - 5330 - The Russian Empire	Summer 2024	Course Title	We updated the title and description of this course a year ago at the undergraduate level (HIST 4330). This proposal will ensure consistency in title/description at the graduate level, which had not yet been updated.	17
HIST - 5340 - The Soviet Experiment	Summer 2024	Course Title	We updated the title and description of this course a year ago at the undergraduate level (HIST 4340). This proposal will ensure consistency in title/description at the graduate level, which had not yet been updated.	18
HIST - 5730 - Everyday Life in America	Summer 2024	Course Title	This course is taught in tandem with a 4000-level course, whose title has changed to Everyday Life in America. Thus, we are updating the 5000-level parallel course so that the titles match.	27
Discussion: n/a				
Committee Action: A motion was made to approve all the HIST Course Title and Course Description Change proposals. The motion was seconded and approved.				

Music

Music, Collaborative Piano Concentration, M.M. Summer 2024 New Concentration Raise specialization to a concentration **38**

Discussion: n/a

Committee Action: A motion was made to approve the proposal with adjustments made to THEC form. The motion was seconded and approved.

Music, Conducting Concentration, M.M. Summer 2024 New Concentration Raise specialization to a concentration **39**

Discussion: Adjustments to the THEC form need to be made to the number of hours/CPOS issue

Committee Action: A motion was made to approve the proposal with adjustments made to THEC form. The motion was seconded and approved.

Music, Jazz Studies Concentration, M.M. Summer 2024 New Concentration Raise specialization to a concentration **40**

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Music, Music Composition Concentration, M.M. Summer 2024 New Concentration Raise specialization to a concentration **41**

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Music, Music Education Concentration, M.M. Summer 2024 New Concentration Raise specialization to a concentration **42**

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Music, Musicology Concentration, M.M. Summer 2024 New Concentration Raise specialization to a concentration **43**

Discussion: n/a

Committee Action: A motion was made to approve the proposal with adjustments made to THEC form. The motion was seconded and approved.

Music, Performance Concentration, M.M. Summer 2024 New Concentration Raise specialization to a concentration **44**

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

World Languages, Literatures, and Cultures

Foreign Languages, (All Concentrations), M.A.T	Summer 2024	Change to admission, retention, progression, or graduation policy	Drop the degree requirement in demonstrating a basic reading knowledge in a language other than the language of the student's concentration. For example, a French MAT student could demonstrate reading knowledge in Spanish.	9
--	-------------	---	--	----------

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Foreign Languages, M.A.T.	Summer 2024	Change to admission, retention, progression, or graduation policy	The graduate faculty in the Department of World Languages, Literatures, and Cultures have unanimously voted to drop the GRE requirement for admission into the MAT program.	10
---------------------------	-------------	---	---	-----------

Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Adjournment: Pam Morris 11:01am

Graduate Council - Faculty Status Subcommittee
September Minutes - Zoom
September 22, 2023
1:00 PM

I. **Call to Order: Dan Morrell 1:03 PM**

Members Present: Frank Lambert, Dan Morrell, Anatoliy Volkov, Sally Ann Cruikshank

Members Absent: Joan McRae

Visitors Present: Amy Harris, Christine Crisp

II. **Graduate Faculty Status**

Adjunct

1. Anderson, Anne- approved
2. Ault, Kelvin- approved
3. Baltimore, Amy- approved
4. Black, Shannon- approved
5. Blankenship, Julia- approved
6. Bolinger, Angela- approved
7. Brillon, Nickie- approved
8. deGregory, Crystal- approved
9. Flagel, Thomas- approved
10. Fracchia, Adam- approved
11. Frisby, Derek- approved
12. Haque, Md Ariful- approved
13. Hawkins, Dennis- approved
14. Layton, Tia- approved
15. Lee, Deborah- approved
16. Lilley, Kimberly- approved
17. Manix, Kelly- approved
18. McClelland, Erin- approved
19. McCormack, Michelle- approved
20. Nelson, Martez- approved
21. Pennell, Breckon- approved
22. Saul, Tiffany- approved
23. Schrader, Lisa- approved
24. Shelton, Stephanie- approved
25. Van Zelm, Antoinette- approved
26. Wang, Donglin- approved
27. Watson, Lori- approved

Full

1. Albakry, Mohammed- approved
2. Bacon, Chris- approved
3. Berwald, Olaf- approved
4. Bicker, Kevin- approved
5. Bundage, Raphael- approved
6. Clark, Leigh- approved
7. Cribb, Joshua- approved
8. Dalawella Gurukandage, Kanchana- approved
9. Ding, Keying- approved
10. Farnsworth, James- approved
11. Godwin, Kimberly- approved
12. Hart, James- approved
13. Hebert, Holly- approved
14. Houston, James- approved
15. Johnson, Samantha- approved
16. Kolar, Kelly- approved
17. Korobkov, Andrei- approved
18. Kralik, Christine- approved
19. Lauber, Danielle- approved
20. McDaniel, Rhonda- approved
21. Morris, Pamela- approved
22. Neth, Michael- approved
23. Rushton, Gregory- approved
24. Shirley, Sara- approved
25. Smith, Carter- approved
26. Smith, Daniel- approved
27. Snead, Donald- approved
28. Turnage, Barbara- approved
29. Zhang, Letian- approved

Teaching

1. Cornish, Craig- approved
2. DeBoer, Angela- approved
3. Gargel, Mauricio- approved
4. Sarver, Frederick- approved
5. Stevens, Michelle- approved
6. Upadhyay, Kritagya- approved
7. Wermert, John- approved

III. Motion to Adjourn: Dan Morrell 1:44 PM

Graduate Council Policy Sub-Committee Meeting
Minutes – Zoom
September 26, 2023
11:00AM

I. Call to Order – Vickie Harden 11:06am

Members Present – Vickie Harden, Carol Nies, Don Roy (write in)

Members Absent – Donald Walker

Visitors Present – Amy Harris, Christine Crisp

II. External Program Reviewers

A. MS Chemistry: Richard Wayne Nagorski - approved

B. MS Biology: Christopher Randle- approved

C. MS Geosciences: Gary Michelfelder- approved

III. Motion to Adjourn – Vickie Harden 11:11am

Meeting Date: September 26, 2023

Committee Members: Vickie Harden, Chair
Carol Nies
Don Roy
Donald M. Walker

Graduate Council

Scholarships / Program Review Subcommittee

External Program Reviewer Applications

M.S. Geosciences

Gary Michelfelder, Ph.D. -Recommend

Dr. Michelfelder is located outside Tennessee.

There is no prior affiliation with MTSU per information provided on CV.

The applicant has the appropriate terminal degree – Ph.D. Earth Sciences

The applicant holds rank of Professor since 2023. Was Associate Professor from 2019-2023.

The applicant meets the 10-year requirement for work at a similar institution.

Dr. Michelfelder meets the requirement for outstanding research activity and special expertise. Several manuscripts in review. The most recent published research was in 2021. His most recent published article was in 2023.

Research has significant student involvement, per authorship of publications.

Summary: Dr. Michelfelder has extensive experience and expertise. He has contributed significantly to the field via research and publications. He has received internal and extra-mural funding and included students in his research and on publications. Dr. Michelfelder is currently an endowed professor. He is well qualified to serve as an external reviewer.

MS Chemistry

Richard Wayne Nagorski, Ph.D. - Recommend

Dr. Nagorski located outside Tennessee.

Per his CV, there has been no prior affiliation with MTSU.

Dr. Nagorski has a Ph.D. in Organic Chemistry. This aligns with the requirements for the external reviewer for the M.S. Chemistry program.

Dr. Nagorski is a professor in the Department of Chemistry. He has been at this rank and position since 2011, fulfilling the requirements for experience and expertise in chemistry. His prior experience included two appointments as Associate Chair of Graduate Programs. This denotes his experience with graduate students and programs.

His current employment is with Illinois State University and has been on faculty at this university since 1997. This meets the requirement for a minimum of 10 years working at a similar institution.

Dr. Nagorski has worked with graduate students and has advised numerous students on theses and research.

He has published a large body of peer reviewed research articles and conducted presentations at national and international conferences.

Summary: Dr. Nagorski has extensive research experience as well as working with graduate students. He has held faculty and administrative positions providing direct experience with graduate students. Dr. Nagorski meets all the requirements and is well qualified to serve as a program reviewer.

MS Biology

Christopher Randle, Ph.D. – Recommend

Dr. Randle is located outside Tennessee.

The applicant has never have been affiliated with MTSU.

His Ph.D. in Evolution, Ecology and organismal Biology is an appropriate terminal degree in the discipline.

Dr. Randle has been at professor rank since 2018. He has served over 10 years at a similar institution and meets the experience qualification for the program reviewer.

Dr. Randle has extensive graduate-level teaching experience. He has received several awards, including recognition as a top funded research at his university.

Other experience qualifying Dr. Randle as a program reviewer include editorial experience in peer reviewed journals and review of numerous manuscripts in his field of study. He has received numerous grant awards and an extensive publication and presentation history. Many of his publications and presentations included student contributions.

Summary: Dr. Randle is well qualified to serve as a program reviewer. He has the requisite research and teaching experience and has teaches at the graduate level.