

Graduate Council Minutes

January 25, 2007



The Graduate Council met at 1:00 p.m. in the President's Conference Room. Chair Marc Singer presided.

I. Call to Order

Members present: Charlie Baum, Stuart Bernstein, Melissa Castellaw, Teresa Davis, Jackie Eller, William IIsley, Philip Phillips, Saleh Sbenaty, Amy Staples, Mary Lou Veal, and Jane Williams

Ex-officio members present: Pamela Knox, Associate Dean College of Graduate Studies

II. Announcements

A. Dr. Marc Singer, Chair

Dr. Singer reported that he had forwarded the proposed policy revision regarding the term of the chair and vice-chair (as it relates to their last year) to Tony Johnston, Faculty Senate President. Dr. Singer will follow-up with Dr. Johnston on the status and report at the next meeting.

B. Dr. Pamela L. Knox, Associate Dean College of Graduate Studies

Dr. Knox took a moment to recognize everyone for the hard work they do on behalf of the council and the College of Graduate Studies and to express her appreciation for a job well done.

III. Approval of Minutes – December 14, 2006

A motion was made to accept the minutes of the December 14, 2006 meeting. The motion was seconded and passed.

IV. Sub-Committee Reports

A. Graduate Faculty and Curriculum Review

Dr. Amy Staples

- Consent calendar attached – Dr. Staples recommended all items for approval. A motion was made to accept the consent calendar as attached. The motion was seconded and carried.

B. Student Affairs and Travel

Dr. Jane Williams, Chair

- Dr. Williams reported that seven (7) travel grants in the amount of \$2,647.66 have been granted since the last meeting leaving a balance of \$8,464.17.

C. Policies and Procedures

Dr. William IIsley

- The Policies & Procedures Sub-Committee has been reviewing the current graduate faculty membership guidelines, Dr. IIsley brought forth the following proposed revisions for discussion; change membership term of some categories from three (3) to five (5) years; change number of publications/committees to coincide with longer term; eliminate one of the associate level positions; add an emeritus status for announced retirees; initial associate membership comprises a five-year term that is not renewable; faculty who have held full membership but who no longer meet the criteria for reappointment as a full member are eligible for one, three-year non-renewable appointment as an associate member
- The proposed revisions were reviewed and discussed by the council, Dr. Jane Williams will revise the guidelines as discussed and email to all council members for further review.

D. Graduate Program Review

Dr. Jackie Eller

- No Report

E. Catalog Committee

Dr. Philip Phillips, Chair

- As previously stated in past meetings, Dr. Phillips had sent out the policy changes for the graduate catalog to the graduate coordinators for their review and input. Copies of their suggestions and comments were given to each council member for review. The consensus from the coordinators is that they would like to hold off on any policy changes. The coordinators feel the changes were not adequately conveyed to them and that things are moving too quickly. Dr. Phillips noted that we need to be conservative in our change of wording. It is strongly felt that we should keep original wording as approved by the Tennessee Board of Regents (TBR); the use of pronouns, she/he, his/hers, should be used consistently, etc.
- The majority of the programs felt that program decisions should be kept at the program level.
- A motion was made for council members to articulate their positions on the above to Dr. Phillips, via email, by Monday, January 29, 2007. Dr. Phillips will then combine the feedback and forward to Dr. Knox who will review and make any necessary revisions before forwarding to the Dean of the College of Graduate Studies and finally the Provost of Academic Affairs. The motion was seconded and carried.

V. Old Business

- No report

VI. New Business

- No report

There being no further business the meeting was adjourned.

Respectfully submitted: Lynn Parker
Recording Secretary

Graduate Council – Consent Calendar January 25, 2007

Graduate Faculty Membership

Adjunct Membership

Pam Koob / Nursing

Full Membership – Re-Appointment

Scott Colclough / Health & Human Performance

Doctoral Membership – Initial

Gloria Hamilton / Psychology

Doctoral Membership – Re-Appointment

Amy Staples / History

Curriculum Changes

Foreign Languages

Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis

Increase from 9 to 12 the credit hours allotted to elective language emphasis courses; i.e. courses within the language concentration (French, German, or Spanish); to redistribute Foreign Language pedagogy courses under both the required and guided elective categories; to reduce from 12 to 9 the credit hours allotted for education electives in the non-licensure track. Effective fall 2007.

Human Sciences

Course Number/Title Change:

FCSE 5540

Change title to Teaching Family & Consumer Sciences Education, effective spring 2007

FCSE 5570

Change title to Occupational Family & Consumer Sciences Seminar, effective spring 2007

ETIS

Inactivation of Course (all effective spring 2007)

ETIS 5490	Topics in Industrial Technology
ETIS 5700	Industrial Topics
ETIS 5790	Shop Problems
ETIS 5990	Introduction to Operations Research

Health & Human Performance

Other:

Change in comprehensive format for the thesis option in Exercise Science from written administration to oral administration in conjunction with the thesis defense, effective summer 2007