

**TRANSFER OUT Request for J-1 Scholars**

**INSTRUCTIONS: Program sponsorship to another institution. This form should be completed by J-1 scholars who wish to transfer their Exchange Visitor.**

Please complete **Section A** of this form.

**Section B** should be completed by the International Scholar Advisor at the new institution.

**Section C** should be completed by your current supervisor.

After all sections are complete, please return this form to International Affairs so that we may release your SEVIS record.

**SECTION A:** *to be completed by the transferring J-1 scholar*

Name:

Email:

Date of Birth:

I wish to transfer from the Middle Tennessee State University and give permission for the information on this form to be forwarded to MTSU's Office of International Affairs.

**Scholar's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SECTION B:** *to be completed by the RO/ARO at the new institution.*

E. V. Program Number:

Name of Institution:

Proposed start date of appointment:

**The position which the scholar has been offered is consistent with his/her original program objective.**

Title:

Name of RO or ARO:

Email:

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SECTION C:** *To be completed by current supervisor at MTSU*

I agree with the transfer of the above named scholar from the Middle Tennessee State University. (After this date, the scholar may no longer be employed at MTSU)

Effective date of transfer:

Name of Supervisor:

Title:

**Supervisor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_