Resident Director Job Description

To be considered for the 2020-2021 academic year, all applications, resumes, and reference forms must be submitted by 4pm on Friday, February 14, 2020.

Questions? Please email: Jacki.Lancaster@mtsu.edu.

Qualifications
The position of Resident Director (RD) at Middle Tennessee State University is an essential component of the Housing and Residential Life Program. RDs are MTSU students (preferably graduate students) that are selected on the basis of the following criteria: (1) previous residence hall experience (2) academic achievement (3) leadership skills (4) interpersonal effectiveness and (5) the ability to serve as a positive role model for residential students. Additionally, candidates must possess the following qualifications:

- Be enrolled as a full time student at MTSU; graduate, undergraduate, or non-degree seeking
- At time of application, have a minimum semester and cumulative GPA of 2.75 if undergraduate or 3.0 if graduate; maintained throughout employment
- Have previous residence hall leadership, and/or supervisory experience
- Be in good standing with MTSU and Housing and Residential Life
- Pass a criminal background check

Position Responsibilities
Position responsibilities may include, but are not limited to:

- Managing 24 hour desk(s)
- Supervising student staff
- Advising Program Council
- Participating in on call rotation, to include some weekends and holidays
- Crisis intervention
- Peer counseling
- Facilitating the involvement of residents on campus and in-hall activities
- Attend professional development staff meetings in the fall and spring semesters (time and location will be determined at a later date)

Compensation
- A furnished apartment including all utilities, cable, and local telephone service.
- A stipend of $6500 for undergraduate/non-degree-seeking students and $7000 for graduate students, dispersed in ten (10) equal payments.
- RDs receive instruction concerning the various facets of their position, opportunities for personal development not available to the general student population, and practical work experience to support their efforts to gain full-time employment upon their graduation or departure from MTSU.

Application Requirements
- The following requirements must be met by the deadline above. Your application will not be considered complete until all of the following materials have been submitted:
  - Resident Director Application (online)
  - Resume (online with application)
  - Three references (online or mailed to Housing Office)

Housing & Residential Life
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