620 Campus Master Plan

Approved by Board of Trustees
Effective Date: __________, 2019
Responsible Division: Business and Finance
Responsible Office: Campus Planning
Responsible Officer: Assistant Vice President, Campus Planning

I. Purpose

This policy sets forth the responsibilities relative to the Middle Tennessee State University’s (MTSU or University) Campus Master Plan, which provides guidance for future development of the physical campus necessary to provide quality instructional and service facilities.

II. Campus Master Plans

A. The campus master plan should be internally reviewed by Campus Planning staff at least every two (2) years.

If an update to the existing master plan is deemed necessary and approved by the President and the Board of Trustees (Board), the University should document the need and initiate retainage of a professional consultant according to State Building Commission (SBC) and Tennessee Higher Education Commission (THEC) Policy.

B. New campus master plans and updates shall be prepared by professional consultants appointed by the SBC. The new master plan or master plan update shall be approved by the Board, submitted to THEC for review and comment, and approved by the SBC.

C. A new campus master plan or campus master plan update must be completed by the University at least once every ten (10) years.

D. The development, execution, timeliness, and scope of campus master plans shall be performed in accordance with current THEC Master Plan Guidelines.

E. New building construction or additions should be addressed in the campus master plan prior to the submission for funding to THEC.
F. The costs of obtaining consultant services for campus master plans should be funded by the University.

G. The content of the campus master plan includes, but is not limited to, the following items:

1. Academic mission;
2. Enrollment;
3. Student services;
4. Capital projects;
5. Parking;
6. Space need, as defined by THEC’s Space Allocation Guidelines and space utilization;
7. Land acquisition and disposal; and
8. Site, environmental, and utility issues.

Forms: none.

Revisions: June 12, 2018 (original) to be effective July 1, 2018; ___________, 2019.

Last Reviewed: __________, 2019.

References: THEC Policy F4.1, THEC Master Plan Guidelines, T.C.A. § 49-7-202, § 49-7-1002, § 49-8-203.