Memorandum

To: Dr. Mark Byrnes, University Provost

From: Dr. Harold D. Whiteside, Dean
College of Behavioral and Health Sciences

Re: College of Behavioral and Health Sciences Instructor Promotion Policy

Attached for approval is the College of Behavioral and Health Sciences Promotion Policy for Instructors.

Jennifer Gask
CBHS Promotion & Tenure Committee Chair

11/18/19

Date

Harold D. Whiteside, Dean

11/18/19

Date

Mark Byrnes, University Provost

1-3-2020

Date

Sidney A. McPhee President

1/7/20

Date
Middle Tennessee State University
College of Behavioral and Health Sciences

Policies and Procedures for Instructor Promotion

1. Instructor
   a. Demonstrated ability in teaching and student development.
   b. Master's degree from an accredited institution in the academic discipline or related area.
   c. Evidence of professional integrity.

2. Senior Instructor
   a. Documented evidence of high quality teaching and contribution to student development with a minimum of six (6) years as an instructor/lecturer.
   b. Master's degree from an accredited institution in the academic discipline or related area.
   c. Evidence of professional integrity.

3. Master Instructor
   a. Documented evidence of teaching excellence; education or commensurate experience; and superior contribution to student development. This rank is not a reward for long service; rather it is recognition of superior teaching and contributions to student development. Must have a minimum of four (4) years of experience at the senior instructor rank or ten (10) years of experience as an instructor/lecturer.
   b. Master's degree from an accredited institution in the discipline or related area. It is desirable that the master instructor has an earned doctorate or terminal degree in an appropriate discipline or equivalent professional experience.
   c. Evidence of professional integrity.