

2016-17 Undergraduate Curriculum Committee
Meeting Minutes
Friday, February 24, 2017
LIB 475

I. Call to Order

The meeting was called to order at 2:03 p.m. by Chair, Dr. Katherine Boudreau-Henry

Members present: Terrence Lee, Karen Reed, Sean Salter, Peter McCluskey, Alan Musicant, Kathryn Boudreau-Henry, Lei Miao, Virginia Hemby-Grubb, and Marsha Barsky

Student/Upper Class Rep Present: N/A

Ex-Officio members present: Peter Cunningham, Mitzi Brandon, and Donna Bettis

Guests present: Heather Brown, Tony Johnston, Dawn McCormack, Jennifer Danylo, Timothy Nelson, and Marva Lucas

II. Old Business

A. Approved Minutes from January 2017 meeting. All in favor. None opposed.

B. Previously tabled proposals approved.

n/a

III. Special Announcement

A. Dr. Cunningham announced that after the November 2016 meeting several items were sent to be approved by TBR. They were sent up for the December 15 review. TBR did not send out a 30-day review in January. THEC met on Jan 28 and passed new policy-curriculum action will be done at the campus level. Notify them three times per year of the actions taken in the previous four months. On May 15, we will inform them of everything we did from Jan 1-Apr 30. TBR decided to no longer review. All actions for TBR are currently in limbo. Our new board of trustees will meet for the first time on April 10. They will adopt new policies then. Drs. Byrnes and McPhee will then sign off everything in the queue. Mitzi Brandon is building all those into the catalog.

B. THEC procedures (see handout)-curriculum actions and how they are approved. Committee should review the actions between now and the next meeting in March. Let Dr. Cunningham know if you see something that needs to be changed on the handout. Chair's Council-Focus Act Transition Policies

C. Theresa McBreen and Darlene Fults are both sick today and not in attendance for the meeting.

IV. New Proposals

Summary of curriculum actions that Dr. Cunningham sent-will be treated as a consent calendar

Registrar's Office -EMC 3460 to EMC 3065 must be fall 2018
All Approved.

University College

University Studies

Proposed New Course

1. **READ 1010:** Reading Lab

Linked courses? How will we present linked course in the catalog and where does the list come from?

Approved.

Effective Fall 2017.

College of Basic and Applied Sciences

Geosciences

A. Non-Substantive Revisions in Curriculum

1. **GEOL 4050: Meteorology**

Change to **PGEO 4000: Climatology and Climate Change**

*This change appears on the UD form

Discussion Terrance Lee had a question regarding this proposal: he specifically noted that Meteorology and Climatology are two separate things, and he requested clarification regarding the proposed change. Peter Cunningham said that the department needed to explain the substance behind the class.

***TABLED** until next UCC meeting in March 2017

Provide a revised course proposal.

No representative present at this meeting.

2. **Geoscience Elective Course Blanks (3 to 5 credit hours)**

Change to **PGEO 4511: Advanced Remote Sensing**

Approved. Effective Fall 2017.

3. Under the CBAS Cognate, add a field to write in a **four hour Natural Science Gen Ed.**

Approved. Effective Fall 2017.

4. In the instructions for Geosciences mentor-approved elective courses, reword instructions for clarity.

Withdrawn. No approval needed.

Concrete and Construction Management

A. New Course

1. **CMT 3300:** Construction Management Internship

Discussion- Can this can be repeated for credit? Yes.

Approved. Effective Fall 2017.

B. Change in Credit Hours

1. **CIM 3300:** Concrete Industry Internship

Increase internship credit hours 1-9 variable

Discussion- University policy re: number of hours required.

Approval. Effective Fall 2018.

C. Course Title and Prefix/Number Change

1. **CIM 1010:** Introduction to Concrete Industry

Change to **CCM 1010:** Concrete and Construction Industry

2. **CIM 2050:** Advanced Blueprint Reading

Change to **CCM 2050:** Plan Reading

3. **CIM 3200:** Concrete Project Estimating

Change to **CCM 3200:** Project Estimating

4. **CMT 3500:** Land Surveying

Change to **CCM 3500:** Land Surveying

5. **CMT 4010:** Construction Law

Change to **CCM 4010:** Concrete and Construction Law

Discussion-Dr. Brown spoke re: why the change in prefixes-universal to department.

Create a core.

Approved. Effective Fall 2018.

D. Non-substantive Revisions in Curriculum

1. Proposed Curriculum Changes to B.S. in Concrete Industry Management/
Concentration in Concrete Contracting

2. Proposed Curriculum Changes to B.S. in Concrete Industry Management/
Concentration in Production, Sales, and Services

3. Proposed Curriculum Changes to B.S. in Construction Management/
Concentration in Commercial Construction Management

4. Proposed Curriculum Changes to B.S. in Construction Management/
Concentration in Land Development/Residential Building

Discussion-Dr. Brown-Side-by-side comparison shifts classes to electives/internships. All four concentrations.

Approved-Effective Fall 2018.

ABAS

A. Proposed New Course

1. **FERM 1000:** Introduction to Fermentation Science

Approved. Effective Fall 2017.

2. **FERM 2900:** Legal Issues-Fermentation

Approved. Effective Fall 2017.

3. **FERM 3700:** Consumer Motivation and Sensory Evaluation of Fermented Foods

Discussion-60+ hours required to take this course.

Approved. Effective Fall 2017.

4. **FERM 3710:** Brewing, Distillation and Fermentation Safety and Sanitation

Discussion-Pre-reqs covered.

Approved. Effective Fall 2017.

5. **FERM 3750:** Facility Design and Operation

Approved. Effective Fall 2017.

6. **FERM 4550:** Brewing, Distillation and Fermentation Science and Analysis

Discussion

Terrance Lee had a question regarding the organic chemistry prerequisite. Clarification was provided by a faculty member from the department, Dr. Johnston.

Approved. Effective Fall 2017.

7. **FERM 4800:** International Fermented Foods

Discussion-Course will be taught as study abroad.

Elective course.

Approved. Effective Fall 2017.

College of Behavioral and Health Sciences

Health and Human Performance

- A. Non-substantive Revisions in Curriculum

1. Upper Division Form Changes

Public Health Focus area: Add HLTH 2600: Intro to HLTH Professions

Changes to the **Public Health Cognate** are:

Change **ANTH 3750:** Race, Class and Gender to **SOC 4240:** Race and Ethnic Relations

Change **BCEN 2900:** Entrepreneurship prefix to **ENTR 2900:** Entrepreneurship

Change **CDFS 4391:** Aging Health and Development to **SOC 2600:** Intro to Gerontology

Change **NFS 3280:** Sports Nutrition to **MGMT 3610:** Principles of Management

Approved. Effective Fall 2018.

- B. Proposed New Course/Non-substantive Revisions in Curriculum

1. **HLTH 4960:** Advanced Teaching in Health Education

Approved. Effective Fall 2017.

Curriculum change effective Fall 2018.

Criminal Justice Administration

- A. Proposed New Course

1. **CJA 3800:** Introduction to Emergency and Disaster Management

Discussion-Safety concern out in the community. Committee recommends policy at University Level for notifying community.

Approved. Effective Fall 2017.

- B. Non-substantive Revisions in Curriculum

1. Changes in **Homeland Security concentration** in Criminal Justice Administration degree

Approved. Effective Fall 2018.

College of Liberal Arts

Philosophy

A. New Course Proposal

1. **RS 4040:** Hinduism, Buddhism, and Asian Religions

Discussion-New program. 2 faculty. Eventually hire more T/TT faculty. Adjuncts will teach. Reviewer wanted this balance in the courses.

Approval. Effective Fall 2017.

2. **RS 4900:** Seminar in Religious Studies

Approval. Effective Fall 2017.

3. **RS 3060:** Pilgrimage and Sacred Journeys

Discussion-Add Judaism.

Approval. Effective Fall 2017.

B. New Course Proposal and Cross-Listing

1. **RS 4201:** Woman and Religion

Cross List **RS 4201:** Women and Religion with **WGST 4201:** Women and Religion

Discussion-Symposium in Women's Studies

Approved. Effective Fall 2017.

College of Media and Entertainment

Electronic Media Communication

A. Proposed New Course/Non-Substantive Revisions

1. Establish a new course, **EMC 4941:** Advanced Multi-camera Video Production

Effective Fall 2017.

2. Add this course to the advance production seminar list of options for Video and Film Production degree

Approved. Effective Fall 2018.

B. Change in Credit Hours/Non-substantive Revisions in Curriculum

1. Change in credit hours for **ANIM 4400:** Animation Seminar I from 3 to 4 (variable 3 to 4)

Effective Fall 2018.

C. Change in Credit Hours/Non-substantive Revisions in Curriculum

1. Change the number of credit hours for **ANIM 4410:** Animation Seminar II from 3 to 4

Approved. Effective Fall 2018.

D. Non-Substantive Revisions in Curriculum

1. Remove **EMC 3060:** Writing for Digital Media and **JOUR 2710:** Media Writing as options from the list of College Core classes for **Animation** majors

Approved. Effective Fall 2018.

2. Change the required course for Animation students from **EMC 2130:** Single Cam I to **EMC 1080:** Post-Production I

Discussion-Are they streamlining the numbers?

Approved. Effective Fall 2018.

- E. Remove **PHOT 4190:** Ethics and Law for Visual Communicators and **RIM 3700:** Copyright Law as choices from the list of courses which fulfill the College law requirement for new Media students.

Approved. Effective Fall 2018.

V. New Business

Committee recommends sending this idea up to the legal office at MTSU re: notification of authorities and others regarding CJA 3800: Introduction to Emergency and Disaster Management

Discussion-Safety concern out in the community. Committee recommends policy at University Level for notifying community regarding students performing fieldwork.