GRADUATE COUNCIL MINUTES
JULY 26, 2007

The Graduate Council met at 1:00 p.m. in the Garden Level Conference Room of the Sam Ingram Building. Philip Phillips presided as Chair.

I. Call to order

Members present:

Kristen Beadle, Teresa Davis, Wayne Dornan, Jackie Eller, Weh Jang Jih, William Ilsley, Amy Staples, Mary Lou Veal

Ex-Officio members present:

Michael Allen, Dean, College of Graduate Studies
Pamela Knox, Associate Dean, College of Graduate Studies

II. Announcements

A. **Dr. Philip Phillips, Chair**

Dr. Phillips thanked Dr. Allen and the Graduate College for treating the Council to lunch during this meeting.

B. **Dr. Michael Allen, Vice Provost for Research & Dean, College of Graduate Studies**

Dr. Allen reported that there were three strong research oriented degrees asked for originally. They included new PhD programs for Computational Sciences, Math and Science Education, and Integrative Life Sciences. The Computational Sciences and Math and Science Education proposals have been sent forward for President McPhee's signature. We expect soon they will go before the board for approval.

Dr. Allen stated that the Integrative Life Sciences program will need to be clearly defined in its purposes for MTSU before moving forward.

C. **Dr. Pamela Knox, Associate Dean, College of Graduate Studies**

Dr. Knox offered many thanks to the committee for their wonderful service during the past year. She suggested that the Catalog Committee begin working on the new catalog two years in advance instead of one. Two years allows more time and attention for working with departments in updating the information.

III. Approval of minutes from last meeting—April 26, 2007

A motion was made to accept the minutes of the April 26, 2007 meeting with an amendment to the New Business to include Philip Phillips to serve on the Suspension & Appeals Committee on May 22, 2007. The motion was seconded and passed.

IV. Sub-Committee Reports

A. Graduate Faculty and Curriculum Review
Dr. Amy Staples, Chair

- Consent Calendar attached --- Specifically, refer to page 4 of the attached consent calendar --- Two proposed new courses (NURS 6400 and NURS 6991), one change in credit hours and six changes in course titles were received from the Nursing Department on July 13, 2007 which was one day after the posted cut-off date for items to be included on the consent calendar. The sub-committee had met on July 24, 2007 without any such curriculum changes from Nursing included on the consent calendar that was presented to them. The sub-committee did not have an opportunity to review the material as it was just now presented to them at this council meeting. Since this was an unfair burden placed on the sub-committee, the proposed changes in credit hours and course titles with effective dates of Spring 2008 and Fall 2008 would be tabled until the next sub-committee meeting in September 2007. Dr. Staples recommended that the sub-committee convene immediately to review the two proposed new courses (NURS 6400 and NURS 6991) as their effective dates are Fall 2007.

  The motion was made to accept review and approval of the two above mentioned proposed courses by the assigned sub-committee. The motion was seconded and carried.

  Upon review, the proposals for NURS 6400 and NURS 6991 did not meet the standards of the Council. Dr. Staples will notify the Director of the School of Nursing of the required standards.

  Including afore mentioned amendments to page 4 of the consent calendar, a motion was made to accept the consent calendar as such. The motion was seconded and carried.

B. Student Affairs and Travel
Dr. Jane Williams, Chair

- Dr. Knox reported that the requests are being signed as they come in for domestic and international students.

C. Policies and Procedures
Dr. William Ilsley, Chair

- No report.

D. Graduate Program Review
Dr. Jackie Eller, Chair

- No report.

E. Catalog Committee
Dr. Philip Phillips, Chair

- Dr. Phillips reported that all should have received the corrected catalog draft by now.

- Statement that students must be making satisfactory progress in their program will be in the new catalog.

    A motion was made to accept the revised catalog with clarification of graduate faculty status and "students must be making satisfactory progress" statement added. The motion was seconded and carried.

V. Old Business

- No report.

VI. New Business

- **Graduate Assistant Policy**

    Minor revisions needed including in Section 3C removing the phrase "how about nine hours" and adding an (s) to the word *department* in the opening sentence of section 4.

    A motion was made to accept the revisions mentioned above and additional phrasing in sections 3C and 3D. The motion was seconded and carried.

- The sub-committee suggested that the Faculty Membership Applications have areas highlighted to emphasis the supporting documentation that should be included with the applications and not to include social security numbers.

- Dr. Phillips expressed a need to be proactive for the upcoming assembly of the new catalog committee.

There being no further business the meeting was adjourned at 2:50 p.m.

Minutes submitted by: Melissa Hawkins, Recording Secretary

Graduate Council – Consent Calendar
July 26, 2007

Graduate Faculty Membership

Associate – Initial Appointment Level 1

Nathan Adam / Recording Industry
William Crabtree / Recording Industry
Zhijiang Dong / Computer Science
Joon Soo Lim /Journalism

Associate – Re-Appointment Level 1

Robert Pondillo / Electronic Media

Full – Initial Appointment

Barbara Daicoff / Nursing

Full – Re-Appointment

Carol Clark / Computer Information Systems
Jeff Clark / Computer Information Systems
Teresa Davis / Psychology
Wen-Jang Jih / Computer Information Systems
Steven Morris / Computer Information Systems
Suzanne Prevost / Nursing
Scott Seipel / Computer Information Systems
Aubrey Moseley / Educational Leadership
Joel Hausler / Educational Leadership
Zachariah Sinkala / Mathematical Sciences
James Tate / Psychology
Stanley Gambill / Computer Information Systems
Mirza Murtaza / Computer Information Systems
Dennis Papini / Psychology

Doctoral Membership – Initial Appointment

Don Belcher / Health & Human Performance
Anthony Farone / Biology
Barbara Young / Educational Leadership

Doctoral Membership / Re-Appointment

Norman Weatherby / Health & Human Performance

Curriculum Changes

Basic & Applied Sciences

Other

New Ph.D. program in Mathematics and Science Education, effective fall 2008

New Ph.D. program in Computational Science, effective fall 2008

Computer Science

Non-Substantive Revisions in Curriculum of Existing Major, Minor, and Concentrations (Other)

Revert to requiring a comprehensive examination of each MS student instead of the alternative capstone course in effect since Fall 2003.

CSCI 6620 will be an elective course for thesis and non-thesis students.

Accounting

Inactivation of Course(s)

ACTG 5310   **Advanced Cost,** 3 credit hours, effective fall 2007
ACTG 5540   **Federal Income Tax II,** 3 credit hours, effective fall 2007
ACTG 5570   **International Accounting,** 3 credit hours, effective fall 2007
ACTG 5630   **External Auditing II,** 3 credit hours, effective fall 2007
ACTG 5640   **Internal Auditing,** 3 credit hours, effective fall 2007
ACTG 5660   **Experience in Financial Reporting,** 3 credit hours, effective fall 2007

Health & Human Performance

Proposed New Course(s)

PHED 6090/7090   **Motor Learning in Physical Education,** 3 credit hours, effective spring 2008
REC 4700/5700   **Challenge Course Facilitation,** 3 credit hours, effective fall 2007

ETIS

Inactivation of Course(s)

Note: All courses are 3 hours and effective date is fall 2007

IED 5000	**Program Development & Modifications for Special Needs**
IED 5010	**History & Philosophy of Industrial Education**
IED 5030	**Course Development in Occupational & Technology Education**
IED 5040	**Methods of Teaching Occupational & Technology Education**
IED 5060	**Organization & Operation of Occupational Student Organizations**
IED 5070	**Laboratory Organization & Classroom Management**
IED 5480	**Topics in Industrial Education**

Other

CMT 5320	**Architectural Computer-Aided Drafting & Design,** add catalog description of 3 hours lecture and 3 hours laboratory, effective fall 2007
ET 5630	**Local Area Networks,** Change credit hours to 3, change catalog description to 2 hours lecture and 1 hour laboratory, effective fall 2007
ET 5370	**Tool Design,** Change credit hours to 3, change catalog description to 2 hours lecture and 1 hour laboratory, effective fall 2007
ET 5360	**Computer Assisted Drafting/Design II**, change catalog description to 2 hours lecture and 3 hour laboratory, effective fall 2007
ET 5280	**Computer Aided Manufacturing Numerical Control (NC),** Change activity code to L/L, change credit hours from 4 to 3, and add hours of lecture and lab to catalog description, 2 hours lecture and 3 hour lab, effective fall 2007
ET 5330	**Advanced Computer-Aided Drafting,** Add hours of lecture and lab to catalog description, one hour lecture and 3 hours laboratory, correct pre-requisite to ET 3360 or CMT 3320, effective fall 2007
ET 5860	**Robotics,** Add catalog description of 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5230	**Advanced Machine Tool Technology,** Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5850	**Fluid Power,** Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5680	**Electronic Fabrication,** Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5670	**Microprocessor Design,** Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5650	**Introduction to Microprocessors**, Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5640	**Industrial Electricity,** Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5610	**Instrumentation & Controls,** Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5600	**Programmable Logic Controllers**, Add hours of lecture and lab to catalog description, 1 hour lecture and 3 hours laboratory, effective fall 2007
ET 6650	**Embedded Microprocessor Design,** Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5220	**Advanced Metalwork,** Change credit hours from 4 to 3, add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007
ET 5660	**Microprocessor Interfacing,** Add hours of lecture and lab to catalog description, 2 hours lecture and 3 hours laboratory, effective fall 2007

Minor changes to admission standards and to approved research tools. Effective fall 2007.

Horse Sciences

Other

Establish a Master of Science in Horse Science, effective fall 2008

Nursing

Proposed New Course(s)

NURS 6400   **Introduction to Clinical Healthcare Environment,** 2 credit hours, effective Fall 2007

NURS 6991   **Scholarly Synthesis in Informatics,** 3 credit hours, effective Fall 2007

Proposed Changes in Credit Hours

NURS 6405   **Healthcare Data Analysis & Evidence Based Practice,** Change credit hours to 3 from previous 2, effective Fall 2008

Proposed Changes in Course Title

NURS 6401   **Current Title: Informatics and Information Management**
                      New Title: Introduction to Healthcare Informatics, effective Spring 2008

NURS 6402   **Current Title: Health Care Information Systems**
                      New Title: Healthcare Information Systems & Technology Integration, effective Fall 2008

NURS 6403   **Current Title: Analysis and Design of Health Care Information Systems**
                      New Title: Project Management in the Analysis & Design of Healthcare Information Systems, effective Fall 2008

NURS 6404   **Current Title: Evaluation of Health Care Information Systems**
                      New Title: Project Management in the Implementation & Evaluation of Healthcare Information Systems, effective Fall 2008

NURS 6407   **Current Title: Informatics Applications/Practicum I**
                      New Title: Informatics Applications I, effective Fall 2008

NURS 6409   **Current Title: Informatics Applications/Practicum II**
                      New Title: Informatics Applications II, effective Fall 2008

Other

Terminate Nursing Informatics Graduate Certificate Program, effective fall 2007

RODP

Proposed New Course(s)

PRST 6800   **Organizational Skills and Development,** 3 credit hours, effective Fall 2007