

## GRADUATE COUNCIL MINUTES

September 23, 2016

The Graduate Council met at 2:00 p.m. in Ingram 101. Vice-Chair Richard Meeks presided.

### I. Call to Order

#### **Members present:**

Vishwas Bedekar, Helen Binkley, Kimberli Conro, Ginny Dansby, Norma Dunlap, Michelle Fields, Michael Fleming (for William Crabtree), Katie Foss, Steve Livingston, Richard Meeks, Pamela Morris, Lynn Nelson, Michael Roach, Brian Robertson, Donald Snead, Monica Wallace, Cliff Welborn, Jeremy Winters

#### **Ex-Officio/ Guests present:**

Scott Handy, Interim Associate Dean, College of Graduate Studies  
Jackie Eller, Interim Dean, College of Graduate Studies and Vice Provost for Research

### II. Announcements

#### **a. Dr. Richard Meeks, Vice-Chair**

Dr. Meeks opened the meeting at 2:04 p.m. Dr. Meeks welcomed the members of the Graduate Council and asked for introductions of each member.

#### **b. Dr. Jackie Eller, Interim Dean, College of Graduate Studies**

Dr. Eller welcomed the Council and thanked everyone for their time and energy. Dr. Eller reminded members of the Council to check the CGS website for expiration dates/updating graduate faculty membership status. Be mindful that faculty and adjunct teaching graduate level courses (even 5000 level) will need to have graduate faculty status.

Dr. Eller asked council members to start thinking about their availability next summer as we may need volunteers to handle emergency business and graduate faculty membership applications.

We have recently experienced some trouble with the Argos-generated letters going out because of a server overload issue. ITD is working to resolve the issue, but in the meantime, Lisa Mitchell in the College of Graduate Studies will manually run student letters each Monday morning.

Dr. Eller announced to the Council that the College of Graduate Studies has been given an additional \$5,000 to fund student travel this academic year.

#### **c. Dr. Scott Handy, Interim Associate Dean, College of Graduate Studies**

Dr. Handy noted that there has been a slight increase in new graduate enrollees.

The College of Graduate Studies is currently reviewing applications for the Enrollment Management/Recruiter position. We hope to conduct interviews in October.

Dr. Handy announced that the College of Graduate Studies and the College of Business will be first in the Degreeworks implementation.

We are working to unify the graduate program review process so that those externally accredited programs will be seen campus-wide as those are not currently seen by CGS nor the Graduate Council.

III. **Approval of Minutes from last meeting – May 13, 2016**

The minutes were distributed to the Graduate Council for review. A motion was made to accept the minutes of the May 13, 2016 meeting. The motion was seconded and passed.

IV. **Sub-Committee Reports**

a. **Graduate Faculty and Curriculum Review**

**Dr. Brian Robertson, Chair**

- The September Consent Calendar is attached.
- The Consent Calendar comes in the form of a motion. It was seconded and passed.

b. **Student Affairs and Travel**

**Dr. Pamela Morris, Chair**

c. **Policies and Procedures**

**Dr. Jeremy Winters, Chair**

d. **Graduate Program Review**

**Dr. Steve Livingston, Chair**

V. **Old Business**

VI. **New Business**

a. **Dr. Eller, Interim Dean, Graduate Studies**

Dr. Eller discussed a proposal that she and Dr. Handy have been working on to ask for an increase in graduate assistantship stipends. It calls for a four-to-five-year rollout plan.

The proposal includes:

- requesting that all nine-month and twelve-month master's level rates be raised to \$1000/month (full assistantship);
- all doctoral level full assistantships at the general rate be raised to \$15,000 (\$17,000 once advancement to candidacy is made);
- all doctoral level full assistantships at the science rate increase by \$2,500; and
- reclassify the following programs from the general rate to the science rate --- Economics, Health and Human Performance, and Literacy Studies.

The proposal also includes a plan for cost savings by 1) discontinuing to pay for any undergraduate courses that graduate assistants take and 2) no longer paying the program service fees.

**b. Dr. Scott Handy, Interim Associate Dean, Graduate Studies**

As an informational item, Dr. Handy distributed the MTSU Policy II:01:13 English Proficiency – Faculty for the Council’s review. No action required.

Dr. Handy distributed the MTSU Policy 2:01:00:04 Awarding of Credits Earned Through Extra-Institutional Learning as a reminder that awarding extra-institutional or lifelong learning credit is not allowed at the graduate level.

As Dr. Handy distributed a handout on Determining Faculty Workload and Instructional Staffing (MTSU Standard A-052), it was noted that the Standard does not address when faculty are teaching both undergraduate and graduate courses (only undergraduate is mentioned). It was also noted that work on theses or dissertations as directors or readers should be included in the Standard. Dr. Handy said he would ask someone from the Faculty Workload Committee to come and address the group during the next Graduate Council meeting.

There being no further business, the meeting was adjourned at 3:03 p.m.

## Graduate Council- Consent Calendar September 23, 2016

### Graduate Faculty Membership

#### Full

Mike Alleyne \ Recording Industry \ PhD  
Angela Barlow \ Mathematical Sciences \ PhD  
Hugh Berryman \ Sociology and Anthropology \ PhD  
Hyrum Carroll \ Computer Science \ PhD  
Tammy Donham \ Recording Industry \ MBA  
Mei Han \ Music \ PhD  
Joshua Harms \ Criminal Justice Administration \ PhD  
Rongjin Huang \ Mathematical Sciences \ PhD  
Eunbyol Ko \ Music \ DMA  
Yeqian Liu \ Mathematical Sciences \ PhD  
Steven Livingston \ Political Science \ PhD  
Brian Mueller \ Music \ MM  
Arunesh Nadgir \ Music \ DMA  
Nate Phillips \ School of Agribusiness & Agriscience \ PhD  
Roger Pieroni \ Foreign Languages and Literature \ PhD  
Michael Roach \ Economics and Finance \ PhD  
Lee Sarver \ Economics and Finance \ PhD  
Michael Sherr \ Social Work \ PhD  
Debrah Sickler-Voigt \ Art \ PhD  
Ben Stickle \ Criminal Justice Administration \ PhD  
Jennifer Vannatta-Hall \ Music \ EdD  
Todd Waldecker \ Music \ PhD  
Gloria Wilson \ Art \ PhD  
I-Chun Wu \ Health and Human Performance \ PhD

#### Adjunct

John Black \ Aerospace \ MEd  
Scott Cook \ Education \ EdD  
LaToya Eaves \ Global Studies and Cultural Geography \ PhD  
Deborah Fisher \ Media and Communication \ BA  
Frances Henderson \ English \ PhD  
Ashlee Hover \ Education \ EdD  
Geeta Maharaj \ Nursing \ DNP  
Vickie Montgomery \ Management \ PhD  
Merredith Mooth \ Accounting \ MBA, MS  
Harry Poe \ English \ PhD  
Timothy Sparkman \ Concrete Industry Management \ MBA  
Katie Wetsell \ Nursing \ MSN, CPNP

## Graduate Curriculum Changes

### Criminal Justice

#### Dual List

CJA 4930\5930 International Criminal Justice, 3 credit hours, Spring 2017

### School of Music

#### Proposed New Course

MUEN 5760 Chinese Ensemble, 1 credit hour, Spring 2017

### Nursing

#### Change in Credit Hours

Changes will be effective Fall 2017

MSN FNP *Concentration* – increase credit hours from 4 to 5 in NURS 5609 FNP Practicum course; increases required hours from 46 to 47 credit hours

Post-Master's FNP Graduate *Certificate* – increase credit hours from 4 to 5 in NURS 5609 FNP Practicum course; increases required hours from 21 to 22 credit hours

MSN Program – add one credit hour to NURS 6609 FNP Practicum; increases credit hours from 4 to 5 and changes FNP Concentration requirement from 46 to 47 credit hours

MSN Certificate – add one credit hour to NURS 6609 FNP Practicum; increases credit hours from 4 to 5 and changes FNP Certificate requirement from 21 to 22 credit hours

### Marketing Department

Adopting the current Graduate Studies Criteria for recommending graduate faculty membership, Fall 2017