

DEPARTMENT OF HEALTH AND HUMAN
PERFORMANCE
EVALUATION OF FULL TIME TEMPORARY AND
COORDINATOR FACULTY POSITIONS FOR A NEW
TERM

The Department Tenure and Promotion Review Committee (TPRC) will review applications for retention by Full Time Temporary Faculty, and Coordinators to renew their appointments for a new term. (The Department policy related to the review of faculty for tenure, promotion, and retention provides procedures for electing the committee that will make retention recommendations for appointing Full Time Temporary and Coordinator Faculty to a new term.) Requirements for a quorum are also provided in the department tenure, promotion, and retention policy.

Any policy changes in committee structure and committee operations that are approved by the department for the department tenure, promotion, and retention policy will also be applied to this policy.

Term Review for Full Time Temporary and Coordinators

Candidates due for renewal of their term should submit a completed Outline of Faculty Data form and supporting materials in the department office by the date specified in the annual calendar provided by the office of the university provost for 3rd, 4th and 5th year tenure-track faculty.

Processes and procedures for evaluation of coordinators and clinical track faculty for renewal of a fixed term are the same as for retention of tenure-track faculty and these are explained in the department tenure, promotion, and retention policy.

The performance criteria used by the committee are outlined in MTSU Policy I:O1:05D. They include:

To be eligible for renewal of the appointment, a candidate must:


1. Demonstrate quality work appropriate to the appointment type and discipline
2. Have an appropriate number of years of experience in an appropriate position: five years at assistant professor (or 5 years of equivalent experience) are required for appointment to associate professor; 5 years at associate professor (or 10 years of equivalent experience) are required for appointment to professor.
3. Demonstrate a willingness to collaborate with MTSU colleagues to ensure a quality program.
4. Demonstrate additional skills outside the primary focus area that are required by the position, and
5. Hold appropriate certifications/licenses required by the position.

Additionally, candidates are reviewed specifically for the

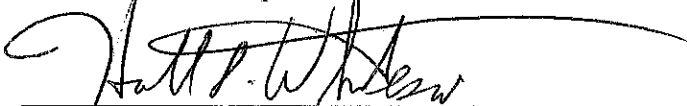
1. quality of their teaching and

2. quality of their service/outreach related to their designated role.


Approved:




Doug Winborn, 5-24-12
Assistant Chair Department of Health and Human Performance Date



Harold D. Whiteside, Dean, College of Behavioral and Health Science 5/29/12
Date



Brad Bartel, Provost, Division of Academic Affairs 5/30/12
Date



Sidney A. McPhee, President, Middle Tennessee State University 6/8/12
Date